

Meeting: **SCRUTINY COMMITTEE**
Date: **THURSDAY, 23 MARCH 2023**
Time: **5.00 PM**
Venue: **COUNCIL CHAMBER - CIVIC CENTRE, DONCASTER ROAD, SELBY, YO8 9FT**
To: **Councillors S Shaw-Wright (Chair), W Nichols (Vice-Chair), A Lee, R Sweeting, J Chilvers, K Ellis and J McCartney**

Agenda

1. Apologies for Absence

2. Disclosures of Interest

A copy of the Register of Interest for each Selby District Councillor is available for inspection at www.selby.gov.uk.

Councillors should declare to the meeting any disclosable pecuniary interest in any item of business on this agenda which is not already entered in their Register of Interests.

Councillors should leave the meeting and take no part in the consideration, discussion or vote on any matter in which they have a disclosable pecuniary interest.

Councillors should also declare any other interests. Having made the declaration, provided the other interest is not a disclosable pecuniary interest, the Councillor may stay in the meeting, speak and vote on that item of business.

If in doubt, Councillors are advised to seek advice from the Monitoring Officer.

3. Minutes (Pages 1 - 10)

To confirm as a correct record the minutes of the meeting of the Scrutiny Committee's held on 27 October 2022 and the 16 February 2023.

4. Chair's Address to the Scrutiny Committee

5. Blue Light Services: Police and Fire Services, and Yorkshire Ambulance Service (YAS)

In attendance will be representatives from North Yorkshire Police, Yorkshire Ambulance Service and North Yorkshire Fire Service to update the committee

on their work.

6. Corporate Performance Report - Q3 2022-23 (S/22/21) (Pages 11 - 40)

The Committee are asked to consider the content of the Quarter 3 report and make any comments on the Council's corporate performance

7. Financial Results and Budget Exceptions - Q3 2022-23 (S/22/22) (Pages 41 - 66)

To consider the report of the Chief Finance Officer which sets out Financial Results and Budget Exceptions Report for Quarter 3.

8. Treasury Management - Monitoring Report - Q3 2022-23 (S/22/23) (Pages 67 - 82)

To consider the report of the Chief Finance Officer which reviews the Council's borrowing and investment activity (Treasury Management) for Q3 and presents performance against the Prudential Indicators.

9. Final Annual Report of the Selby District Council Scrutiny Committee 2022-23 (S/22/24) (Pages 83 - 106)

To consider and approve the Scrutiny Committee Annual report for 2022-23.

10. Work Programme (Pages 107 - 116)

To consider the Committee's work programme.

Janet Waggott

Janet Waggott, Chief Executive

Enquiries relating to this agenda, please contact Democratic Services on democraticservices@selby.gov.uk.

Recording at Council Meetings

Recording is allowed at Council, Committee and Sub-Committee meetings which are open to the public, subject to:- (i) the recording being conducted with the full knowledge of the Chairman of the meeting; and (ii) compliance with the Council's protocol on audio/visual recording and photography at meetings, a copy of which is available on request. Anyone wishing to record must contact Democratic Services on the above details prior to the start of the meeting. Any recording must be conducted openly and not in secret.

Minutes

Scrutiny Committee

Venue:	Council Chamber - Civic Centre, Doncaster Road, Selby, YO8 9FT
Date:	Thursday, 27 October 2022
Time:	5.00 pm
Present:	Councillors S Shaw-Wright (Chair), W Nichols (Vice-Chair), A Lee, R Sweeting, J Chilvers and K Ellis
Officers present:	Suzanne Sweeting, Partnerships Manager, Phil Hiscott, Strategic Asset Management and Property Services Manager, and Dawn Drury, Democratic Services Officer

20 APOLOGIES FOR ABSENCE

No apologies for absence had been received.

21 DISCLOSURES OF INTEREST

There were no disclosures of interest.

22 CHAIR'S ADDRESS TO THE SCRUTINY COMMITTEE

There was no Chairs address.

23 NORTH YORKSHIRE SAFEGUARDING ADULTS AND CHILDREN BOARDS ANNUAL REPORTS 2020-21 (S/22/8)

The Committee received the report of the Partnerships Manager which asked Members to note the content of the Annual Report for the North Yorkshire Safeguarding Adults Board (NYSAB), and the North Yorkshire Safeguarding Children Partnership (NYSCP) Independent Scrutineers Annual Report 2020-2021.

The Committee heard that the NYSAB Annual Report covered the activity in 2020-2021 and provided evidence of the key areas of focus for the current year, to provide leadership, challenge, and direction to ensure that partner agencies improved outcomes for adults at risk of harm or abuse.

Members noted that a Section 11 and governance audit had been developed with the North Yorkshire Safeguarding Children's Partnership, City of York Safeguarding Adults Board and Safeguarding Children's Partnership; this reassured NYSAB that partner organisations had everything in place to deliver safeguarding effectively.

It was further noted that there had been a review of the guidance which had been written for responding to concerns about Persons in a Position of trust (PiPoT). This was where a concern related to someone's personal life, but which may also impact upon their job role, if that person worked with adults who had care and support needs.

The Committee were informed that over the year of 2020-21, 3456 safeguarding concerns had been received, this showed a decrease of 23% from the previous year.

In terms of agreed priorities for 2021-2023, Members noted that NYSAB would re-connect with local communities in North Yorkshire to raise awareness and develop strategies to address and reduce the risk of abuse. Ensure multi-agency safeguarding policies and procedures were in line with best practice to meet the needs of older and younger vulnerable people; and ensure that NYSAB was able to effectively adapt and respond to wider contextual changes affecting adult safeguarding.

The Committee heard that the NYSCP was a statutory body, led by an Executive which carried co-ordination and accountability responsibilities under the 4 Priorities "Being Young in North Yorkshire". It was confirmed that the 4 priorities were a safe life, a happy family life, a healthy life: and achieving in life.

It was highlighted that the Independent Scrutineers Annual report had identified that there were children and young people with special educational needs, with or without disabilities, who required additional support beyond the resources available, and that there had been an increase in family poverty caused by adults' job uncertainty, leading to a need for more access to free school meals or other practical support.

In terms of local delivery, the Committee acknowledged that Selby District Council actively participated in stakeholder meetings to include the Selby Local Safeguarding Partnership (LSP). Officers also managed the Safer Selby Hub, which addresses the issue of community safety, prevent and safeguarding. In 2020, the Council had supported the virtual campaign, Safeguarding Awareness Week; the overarching topic had been "Safeguarding is everybody's business", with a focus put onto how to report a concern.

Members asked a number of questions in relation to the use of acronyms within the report, what was being done to rectify the issue of low attendance at meetings, why there was no inclusion of statistics at a district level, and what actions were being taken to ensure that all carers were Disclosure and Barring Service (DBS) checked, to ensure that

person's suitability to the job position. Finally, in terms of placing children into foster homes, it was queried what involvement the Board had in the process and with whom did the responsibility sit.

The officer stated that she would feed back the comments made by the Committee to the NYSCP Executive, and any formal response would be circulated to Members.

RESOLVED:

To note the content of the North Yorkshire Safeguarding Adults Board and North Yorkshire Safeguarding Children Partnership Independent Scrutineers Annual Reports 2020-2021.

24 UPDATE ON THE COUNCIL'S VOID PROPERTY PORTFOLIO (S/22/9)

The Committee received the report from the Strategic Asset Management and Property Services Manager, which provided Members with an update on the current position in respect of void properties within the Council's residential property portfolio.

The officer explained that Selby District Council (SDC) currently owned circa 3,000 domestic properties across the district: with significant stock concentrations around the three main towns of Selby, Sherburn in Elmet and Tadcaster.

Members were informed that in April 2019, the Council had changed the way in which it recorded and reported on performance in respect of its domestic void properties, moving from a single target to three separate categories which better reflected the levels of work required in the properties being received back for re-letting.

The Committee acknowledged that under the previous single measure arrangement, void properties requiring extensive works had been classified as 'out of management' and thus 'hidden' from the performance measures until re-let.

The Committee were informed that the three new categories of voids were a standard void, a major void, and lastly, a refurbishment. In terms of a standard void, this was a property categorised as one which required minor repairs, compliance checks and cleaning only; this had a target for completion of the works of within 26 working days.

A major void was categorised as one which, in addition to the standard void works, required one of the major elements in the property replacing, for example a kitchen or bathroom; the target for completion in a major void was 45 working days. The refurbishment void had a target of 180 days and was categorised as one which required two or more of the major elements in the property replacing, and frequently required significant levels of investment to bring the property back to acceptable standards for re-letting.

It was highlighted that from across three previous financial years, refurbishment voids had accounted for approximately 34% of all voids, however an increasing number of properties returned to the Council had started to fall into the refurbishment voids category, and this figure had recently risen to 82%.

Members heard that one of the reasons for this was that 85% of the Council's existing housing portfolio was at least 50 years old, and with degradation of the properties over time this meant that alongside more routine elements such as new kitchens or heating systems, investment was required for the replacement of key elements such as new roofing.

The officer stated that following approval of the HRA Business Plan in 2019-2020, the introduction of significant capital investment had enabled the Council to review its approach to void delivery, ensuring funds were available to undertake the improvements needed to properties when they became vacant.

The Committee was informed that the Council currently had 87 void properties awaiting works, 12 completed voids ready for re-letting to prospective tenants, 1 completed void required for the resettlement programme, 2 specialist void properties being held for specialist adaptations: and 2 voids removed from the housing stock pending possible demolition and re-development.

In terms of the Council's Key Performance Indicator's (KPI's), Members noted that at the end of quarter one of 2022-23, performance against all KPI's was significantly ahead of target and comparable to other providers in the sector; and the trend in performance had been one of improvement.

The Committee raised concerns regarding the length of time that some properties were perceived to be empty with no visible works being undertaken, in particular this was felt to apply to one property in the area, and it was queried who monitored the works. The officer confirmed that the property in question required substantial work to bring it back into use. Members heard that when the property was returned to the Council and the contractors attended, it had been discovered that the building no longer had internal walls, a slope on a floor joist was discovered, and in addition the property required re-wiring and a dampproof course.

The officer confirmed that if the work was undertaken by the Council's asset team the work was monitored by a supervisor, however if the work was delivered by an external contractor, the Council had two contract officers who managed their performance.

Members stated that they understood that the properties had to be brought up to a particular standard but felt that the work must be completed at a quicker pace to provide high quality, safe and affordable homes for people within the district who needed them. The officer concurred with Members and advised that officers were focussed on refurbishing the void properties as swiftly as possible, and that this was a

key delivery ambition for the Council.

Further discussion took place regarding the void properties which had been identified for possible demolition, and it was queried why a qualified surveyor was not brought in at the onset, immediately following the return of the property to housing stock, to make an initial assessment. The officer confirmed that the Council did not use this approach, the initial assessments were undertaken by the Assets team, who had some very experienced officers in this area.

In response to a query regarding how many void properties requiring refurbishment were worked on at any one time, it was confirmed that the properties were worked on in batches of ten.

The Committee again raised their concern around the length of time taken to bring a void property up to the building regulations standard and back into circulation and urged prioritisation of these properties.

Members debated the report further and asked the officer several questions:

- Of the 87 void properties currently awaiting work, how long had each property been void.
- Of the 71 properties awaiting refurbishment, how many were carried forward from last year, 2021-22.
- To provide a month-by-month breakdown of what properties have become vacant and which properties have been re-let.
- To provide a list of void properties by area, along with the timescales to get the houses back into use.

The officer confirmed that he would circulate the figures requested to the Committee.

Finally, a Member queried what works were currently being undertaken at the Micklegate car park in Selby, in terms of the repairs required to the external lighting and the bollards which had been knocked down, and in relation to the Council's refurbishment plans for the districts car parks, at what stage were the team at with this work. The officer advised that he would investigate the issue and circulate a response.

RESOLVED:

- i. To note the content of the report.**
- ii. To ask the officer to provide figures relating to void properties, and at what stage in the work were the district car park refurbishment plans, as detailed above.**

25 WORK PROGRAMME 2022-23

The Committee considered the 2022-23 work programme as presented in the agenda.

Members were informed that, as requested, an officer from parking enforcement at North Yorkshire County Council had been invited to attend Committee to discuss the issue of on-street parking; it was confirmed that an officer would be present at the meeting due to take place on 24 November 2022.

RESOLVED:

To note the Scrutiny Committee Work Programme 2022-23.

The meeting closed at 6.03 pm.

Minutes

Scrutiny Committee

Venue:	Council Chamber - Civic Centre, Doncaster Road, Selby, YO8 9FT
Date:	Thursday, 16 February 2023
Time:	5.00 pm
Present:	Councillors S Shaw-Wright (Chair), A Lee, R Sweeting, J Chilvers and K Ellis
Officers present:	Karen Iveson, Chief Finance Officer, and Dawn Drury, Democratic Services Officer
Others present:	Councillor C Lunn (Lead Executive Member for Finance and Resources)

46 APOLOGIES FOR ABSENCE

There were no apologies for absence.

47 DISCLOSURES OF INTEREST

There were no disclosures of interest.

48 MINUTES

The Committee considered the minutes of the meeting held on 19 January 2023.

RESOLVED:

To approve the minutes of the Scrutiny Committee meeting held on 19 January 2023.

49 CHAIR'S ADDRESS TO THE SCRUTINY COMMITTEE

There was no Chairman's address.

50 FINANCIAL RESULTS AND BUDGET EXCEPTIONS REPORT Q2 - 2022-23 (S/22/19)

The Committee received the report of the Chief Finance Officer which asked Members to consider and comment on the Council's financial and budget exceptions for Quarter 2 of the 2022-23 year.

Members noted that at the end of Quarter 2, current estimated full year revenue outturn estimates indicated surpluses of (£371k) for the General Fund (GF) and (£68k) for the Housing Revenue Account (HRA); these figures included the proposed pay award.

Officers explained that the key forecasted variances were mainly as a result of the return on Council investment income which had performed positively when compared to the budgets for the year. In addition, an expected saving of £195k in the HRA which would have been generated from the implementation of the housing system would now not be achieved in year, due to the timing of the implementation of phase two of the project.

The Committee heard that the capital programme showed an underspend at the end of Quarter 2. The General Fund programme had two projects which had seen delays, these resulted in a £500k in year underspend, with the projects expected to be undertaken in 2023-24.

The Chairman raised queries in relation to the proposed acquisition of Selby Railway Club as part of the Transforming Cities Fund Programme, and if the purchase had been completed; and where the final accounts for 2022-23 for Selby District Council would be reported to. The officer confirmed that the final accounts for Selby District Council would be reported to the North Yorkshire Council Audit and Governance Committee in May 2023.

RESOLVED:

The Committee considered and noted the report.

51 TREASURY MANAGEMENT - MONITORING REPORT - QUARTER 2, 2022-23 (S/22/20)

The Committee received the report of the Chief Finance Officer which asked Members to consider the Council's borrowing and investment activity (Treasury Management) for the period 1 April 2022 to 30 September 2022 and presented performance against the Prudential Indicators.

Officers explained that on average the Council's investments held in the North Yorkshire County Council (NYCC) Investment pool totalled £85.9m over the quarter at an average rate of 1.37% and earned interest of £296.5k. The total interest earned to the end of September 2023 stood at £458.2 (£330.5k allocated to the General Fund; £127.7k allocated to the

HRA) which was £382.0k above the year-to-date budget.

Members were informed that current performance trends indicated that forecast returns for the year could be in the region of £1,189.3k (£857.9k GF, £331.4k HRA) a total budget surplus of £1,036.8k. For the General Fund, any interest earned above a £350k threshold would be transferred to the Contingency Reserve. This figure was currently forecast to be £507.9k.

Members noted that in addition to investments held in the pool, the council had £5.34m invested in property funds as at 30 September 2022. The funds had achieved a 3.08% revenue return and 2.20% capital loss over the course of the year. This resulted in revenue income of £84.5k to the end of Q2 and an 'unrealised' capital loss of £120.2k. The funds were long term investments and changes in capital values were realised when the units in the funds were sold.

In response to a query from the Chairman regarding the total amount of long-term borrowing the Council carried, it was confirmed that the long-term borrowing totalled £52.833m at 30 September 2022, with £1.6m relating to the General Fund; and £51.233m which related to the HRA.

RESOLVED:

The Committee noted the content of the report.

Councillor R Sweeting and Councillor A Lee joined the meeting at this point.

52 WORK PROGRAMME

The Committee considered the 2022-23 work programme as presented in the agenda.

RESOLVED:

The Committee noted the work programme.

The meeting closed at 5.12 pm.

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Report Reference Number: S/22/21

To: Scrutiny Committee
Date: 23 March 2023
Author: Dawn Drury, Democratic Services Officer
Lead Executive Member: Mark Crane, Leader of the Council
Lead Officer: Stuart Robinson, Head of Business Development and Improvement

Title: Corporate Performance Report – Quarter 3 2022-23

Summary:

The Scrutiny Committee is asked to consider the report of the Head of Business Development and Improvement which provides a progress update on delivery of the Council Plan 2020-2030 as measured by a combination of: progress against priority projects/high level actions; and performance against KPIs. The report covers Quarter 3 for the 2022-23 year.

The report was considered by the Executive at its meeting on 2 March 2023.

Recommendation:

The Scrutiny Committee is asked to consider the content of the report and make any comments on the Council's performance.

Reasons for recommendation

The Committee is asked to consider the information as set out in the report as part of their role in reviewing and scrutinising the performance of the Council in relation to its policy objectives, performance targets and/or particular service areas. The reporting of performance data enables the Council to demonstrate progress on delivering the Corporate Plan Priorities to make Selby District a great place.

1. Introduction and background

1.1 Please see section 1 of the report considered by the Executive on 2 March 2023 attached to this report at Appendix 1.

2. The Report

2.1 Please see section 2 of the report considered by the Executive on 2 March 2023 attached to this report at Appendix 1.

3. Alternative Options Considered

3.1 None applicable.

4. Implications

4.1 Legal Implications

4.2 Effective Scrutiny arrangements form part of the governance framework of the Council. Please see section 4 of the report considered by the Executive on 2 March 2023 attached to this report at Appendix 1.

4.3 Financial Implications

4.4 Please see section 4 of the report considered by the Executive on 2 March 2023 attached to this report at Appendix 1.

4.5 Policy and Risk Implications

4.6 Please see section 4 of the report considered by the Executive on 2 March 2023 attached to this report at Appendix 1.

4.7 Corporate Plan Implications

4.8 The Council's Corporate Plan sets out long term plans to make Selby District a great place to do business, enjoy life, make a difference, supported by the Council delivering great value. An effective scrutiny function is essential to fair and transparent decision making, which underpins the work of the Council. This scrutiny function includes reviewing and scrutinising the performance of the Council in relation to its policy objectives, performance targets and/or particular service areas. The information contained in the report enables the Council to monitor its performance.

4.9 Resource Implications

4.10 Please see section 4 of the report considered by the Executive on 2 March 2023 attached to this report at Appendix 1.

4.11 Other Implications

Not applicable.

4.12 Equalities Impact Assessment

4.13 Please see section 4 of the report considered by the Executive on 2 March 2023 attached to this report at Appendix 1.

5. Conclusion

5.1 The Scrutiny Committee discharges the Council's statutory overview and scrutiny functions and as such has responsibility for reviewing the Council's

performance; the Committee's comments and observations on performance are welcomed.

6. Background Documents

None.

7. Appendices

Appendix 1 – Executive Report – 2 March 2023

Appendix A: Executive Report of the 2 March 2023 - Council Delivery Plan 2020-23 Monitoring Report Quarter 3 2022-23

Appendix B: Executive Report of the 2 March 2023 - Corporate Performance Report Quarter 3 2022-23

Contact Officer:

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**APPENDIX 1 – Executive Report,
2 March 2023**

Report Reference Number: E/22/39

To: Executive
Date: 2 March 2023
Status: Non-Key Decision
Ward(s) Affected: All
Author: Stuart Robinson, Head of Business Development and Improvement
Lead Executive Member: Mark Crane, Leader of the Council
Lead Officer: Stuart Robinson, Head of Business Development and Improvement

Title: Corporate Performance Report - Quarter 3 2022/23 (September to December)

Summary:

The quarterly Corporate Performance Report provides a progress update on delivery of the Council Plan 2020-2030 as measured by a combination of: progress against priority projects/high level actions; and performance against KPIs.

Recommendations:

- i. That the report is noted and approved; and**
- ii. the Executive consider any further action they wish to be taken as a result of current performance.**

Reasons for recommendation:

The reporting of performance data enables the Council to demonstrate progress on delivering the Council Plan Priorities to make Selby District a great place.

1. Introduction and background

- 1.1 High level performance reporting of progress against the Council's priorities – as set out in the Council Plan 2020-2030 – is a key element of the performance management arrangements.
- 1.2 Progress on delivering the Council's priorities is demonstrated by a combination of:

- progress against priority projects/high level actions (are we meeting/expecting to meet delivery timescales) see Appendix: A Council Delivery Plan 2020-23 Monitoring Report; and
- performance against KPIs (are targets being met; are we getting better) see Appendix B: Corporate Performance Report.

2. Reporting Period

2.1 The specific focus of this report covers the period September to December 2022.

2.2 Summary of progress

To summarise progress in quarter 3:

- 63% of KPIs reported are showing improvement over the longer term or have maintained 100% performance.
- 67% of KPIs reported are on target – with 17% of KPIs within acceptable tolerances.

2.3 What went well in quarter 3 - positive performance on KPIs

- **Number of SMEs supported** - A total of 63 SMEs were supported in Q3 – although lower than the previous quarter performance remains better than the target of 50.
- **Non-domestic rate collection** - 82.4% of NNDR was collected in Q3 – better than Q3 last year (80.3%) and the target for this year (82%).
- **Processing of Benefit claims** - Q3 performance for both new benefit claims and changes in circumstances remains better than the target of 22 days and a slight improvement on both Q2 and the same period last year.
- **Processing of planning applications** - All national targets were exceeded for the processing of major, minor and other applications in Q3. Performance improved in both the short and longer terms on all measures where improvement was possible.
- **Corporate complaints** - All stage 1 complaints were responded to within the required timescale in Q3 and showed improved performance compared to last year.
- **Staff sickness absence** - Sickness reduced slightly in Q3 (8.9 days per FTE compared to 9.0 in Q2). However, this was significantly worse than the target of 5 days.
- **Leisure centre memberships/visits** - Q3 saw an increase in leisure centre memberships (3,294 in Q3 compared to 2,852 in Q2) and leisure

centre visits increased compared to the same period last year (57,576 vs 57,005).

- **Reletting council homes** - Performance on void re-let times continues to improve in the longer term on both standard and major void types. Targets were met on both types.
- **Missed bins** - At 134 in Q3, performance was better than in Q3 last year (165) and better than the target of 186.

2.4 What did not go so well in quarter 3

- **Savings** – The remaining £195k saving is linked to securing the benefits of some of our digital investment and transformation work which is expected to be realised during next financial year.
- **Council tax collection** - 83.7% of council tax had been collected by the end of Q3. This is slightly down on the same period last year (83.8%) and below the target of 85.6%.
- **Sundry debt collection** - 88.7% of sundry debt was collected in Q3 – below the same period last year and below this year’s target (both 89%).
- **Complaints** - Only 71.4% of stage 2 complaints were responded to in time – worse than Q2 (100%).
- **Responding to FOIs** - Only 76.2% of FOI requests were responded to in time – significantly worse than Q2 (86.7%).

3. Alternative Options Considered

N/A

4. Implications

N/A

4.1 Legal Implications

None

4.2 Financial Implications

Delivery of Council Plan priorities is reflected in the Medium-Term Financial Strategy.

4.3 Policy and Risk Implications

Performance is a corporate risk. Failure to adequately perform will result in the corporate priorities not being delivered. Performance reporting is part of a suite of mitigating actions which make up our Performance Management Framework.

4.4 Council Plan Implications

This report provides a progress update on delivery of the Council Plan 2020-23.

4.5 Resource Implications

Performance reporting highlights areas where we are not performing well or are performing too well. Where an under or over allocation of resource is highlighted as a reason for poor performance we can explore opportunities to adjust resources to support effective implementation of the Council Plan as part of our on-going business and budget planning.

4.6 Other Implications

N/A

4.7 Equalities Impact Assessment

An Equality, Diversity and Community Impact Assessment screening report has been undertaken on the Council Plan and its priorities – and due regard has been given.

5. Conclusion

- 5.1** The performance data demonstrates continued performance improvement and delivery against Council Plan Priorities.

6. Background Documents

None.

7. Appendices

Appendix A: Council Delivery Plan 2020-23 Monitoring Report Quarter 3 2022/23

Appendix B: Corporate Performance Report Quarter 3 2022/23

Contact Officer:




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APPENDIX A





Council Delivery Plan 2020-23 Monitoring Report Q3 2022/23





Key:

-  Corporate priority is on track
-  There are some concerns about this corporate priority
-  Significant concerns





Theme: A great place to LIVE



OBJECTIVE	ACTION	OFFICER LEAD	EXECUTIVE LEAD	MILESTONE	DUE DATE	COMPLETED DATE	RAG	OVERALL COMMENTARY	OVERALL RAG
Increased Housing Supply	Maintain our Five-Year Housing Land Supply	Martin Grainger	Cllr Crane	Deal with pre-application queries and planning applications for new residential development expeditiously	31-Mar-2023			The Development Management Service is continuing to process applications efficiently. This includes dealing with the backlog of applications resulting from high workload levels experienced over the last two years and involvement in significant strategic applications and NSIPs. High-level pre-application advice is being provided for strategic schemes in order to guide new residential development in the District.	
				Explore new sources of supply and a long-term pipeline of housing sites to 2040 through the new Local Plan (see below).	31-Mar-2023				
				Proactive Work with developers to unlock 'stuck sites'	31-Mar-2023				
				Provide appropriate Planning support to deliver the Councils Housing Development Programme and HRA new-build projects	31-Mar-2023				

OBJECTIVE	ACTION	OFFICER LEAD	EXECUTIVE LEAD	MILESTONE	DUE DATE	COMPLETED DATE	RAG	OVERALL COMMENTARY	OVERALL RAG
								additional evidence base documents have also been consulted on as a separate exercise. They related to the approach to Greenbelt, CIL and Local Plan Viability, Greenspace Audit and Indoor/Outdoor Sports. A revised Local Development Scheme has been brought into effect. Consultation on the Publication Local Plan is now underway and ends on the 7 th October. Depending on the outcome of the consultation it is anticipated that the Local Plan will be submitted for Examination early next year.	
Increased Housing Supply Page 20	Maximise the number of available homes through delivering the Empty Homes programme.	Sarah Thompson	Cllr Musgrave	Deliver the Empty Homes Programme	31-Mar-2022			Programme completed end March 2022	
	Increased Housing Supply	Implement a Selby District Council Housing Development Programme	Phil Hiscott	Cllr Crane	Agree the most appropriate delivery models for the HDP	31-Dec-2020	1-Apr-2021		Delivery Models Affordable Housing Strategy for 2021 onwards approved by the Executive April 2021. This sets out the delivery priorities for the HDP. HDP Board created and meetings taking place. HDP Phase 2: Following confirmation of planning consent for the four sites within the programme, work to determine the financial viability of the schemes has now been completed. Regrettably, as a result of upward pressure in the market the financial modelling has identified the schemes do not currently satisfy the Council's financial viability parameters. Work is ongoing to review the proposals and to ensure the planning consents granted are secured so the sites can be
Create HDP Programme Board, agree priority sites within Phase 2 and the Development Programme.					31-March-2023				

OBJECTIVE	ACTION	OFFICER LEAD	EXECUTIVE LEAD	MILESTONE	DUE DATE	COMPLETED DATE	RAG	OVERALL COMMENTARY	OVERALL RAG
Page 21								<p>developed when market conditions allow.</p> <p>S106 Acquisitions:</p> <p>Planning consent for the Staynor Hall development by Persimmon secured and the Council has now entered into contract to purchase 22 of their on-site affordable housing provision.</p> <p>Negotiations ongoing to purchase Selby & District Housing Trust Homes. Executive agreed in principle purchase in April.</p> <p>Empty Homes/Council House Buy-backs:</p> <p>The programme part funded by Homes England to acquire 10 empty homes was completed in Q4 and the first property acquired through our one-for-one replacement programme using S106 monies is also now complete.</p> <p>Work to identify further opportunities to increase the Council's affordable housing portfolio is continuing.</p>	
	<p>Improve our housing stock</p>	<p>Deliver the housing improvement programme element of the HRA Business Plan 2019-2025.</p>	<p>Phil Hiscott</p>	<p>Cllr Musgrave</p>	<p>Deliver the HRA improvement Plan.</p>	<p>31-Mar-2022</p>	<p></p>	<p>The Housing Repairs Service is continuing to refurbish VOID properties and carry out all repairs and performance in these areas remains largely on target.</p> <p>Establishment of the capital voids contractor framework has enabled allocation of some of our longer standing refurbishment voids. Whilst this has inevitably led to a negative impact in the performance figures in Q3, creation of the framework will ensure future such properties can be more quickly allocated.</p> <p>Increased void properties falling into the refurbishment category are placing</p>	<p></p>

OBJECTIVE	ACTION	OFFICER LEAD	EXECUTIVE LEAD	MILESTONE	DUE DATE	COMPLETED DATE	RAG	OVERALL COMMENTARY	OVERALL RAG
Page 22								<p>significant strain on budget and despite measures to mitigate impact. A temporary pause on all new works has been implemented whilst additional funding is secured.</p> <p>We continue to work through the remaining backlog of works resulting from the various Covid lockdowns and have brought in additional internal and external support to clear the remaining repairs as soon as possible.</p>	
				Deliver the HRA Business Plan 3 Year Capital Investment Programme (agreed Dec 2019).	31-March-2023		▶	<p>Delivery of the capital investment programme in 2022/2023 is focussed on ensuring all our properties continue to meet statutory compliance requirements around electrical and gas safety as we move towards handing over a 'safe and legal' portfolio to the new Council for North Yorkshire.</p> <p>Financial pressures on the budget resulting from increased numbers of voids falling within the refurbishment category have placed significant strain on budget, despite measures to mitigate impact. A temporary pause on all new works has been implemented whilst additional funding is secured.</p>	
Market Town Regeneration	Develop and implement Town Action Plans and partnerships for Selby, Tadcaster and Sherburn-in-Elmet	Julian Rudd	Cllr Buckle	Complete Town Centre Action Plans for Selby & Sherburn	30-Sep-2020		▶	<p>Revitalising Towns Initiative</p> <p>The priority projects included within the Town Centres Revitalisation Programme were approved by Executive in September 2021. RIBA Workstage 2/3 including submission of Planning Applications aim to be completed by March 2023.</p> <p>Projects include: -</p>	▲

OBJECTIVE	ACTION	OFFICER LEAD	EXECUTIVE LEAD	MILESTONE	DUE DATE	COMPLETED DATE	RAG	OVERALL COMMENTARY	OVERALL RAG
				Develop partnership groups for implementing Selby, Sherburn and Tadcaster Town Centre Action Plans.	31-Dec-2020			Tadcaster – Improvements to Tadcaster Bus Station Sherburn – Low Street improvements Selby – Market Place and Park improvements The Town Centre Action Plan for Tadcaster will now follow proposals recommended within the Local Plan and align with Tadcaster aspirations through NYC Locality initiative.	
				Complete Town Centre Action Plan for Tadcaster	30-Apr-2022			A Govt changing places grant has been awarded to SDC for a toilet facility for people with additional needs. The grant and SDC match funding will deliver two units, one at Selby Station to be incorporated to the TCF scheme and managed by the station operator TPEXpress, and one at Tadcaster Bus Station to be managed by SDC.	
				Implement the Opening Town Centres Safely plan.	31-Mar-2022			Approval for scheme costs and revenue implications to be sought at November Executive. The scope of the Revitalising Towns work has been broadened to include Sherburn Legacy Projects (grant scheme). Under the town centre revitalisation grants (legacy projects) for Sherburn 3 applications have been awarded, a further three have been submitted and are undergoing due diligence assessment.	
				Implement key projects from Town Action Plans for Selby, Sherburn and Tadcaster including:	31-Mar-2021				

OBJECTIVE	ACTION	OFFICER LEAD	EXECUTIVE LEAD	MILESTONE	DUE DATE	COMPLETED DATE	RAG	OVERALL COMMENTARY	OVERALL RAG
Page 24				Complete Places and Movement study of Selby, Sherburn and Tadcaster – joint with NYCC (plus LEP funds).	30-Apr-2021	30-Apr-22 (Phase 1)		<p>Selby District Places and Movement Study</p> <p>A report summarising the consultation, and proposed way forward was approved at the September Executive. The report also acknowledged the current work being undertaken by the Local Plan Team in Tadcaster, which includes place and movement type proposals.</p> <p>A Place and Movement Phase 2 is currently being progressed by NYCC Highways, and the final scope for WSP is being agreed with SDC. The Phase Two work will build upon the outcome of the consultation and identify a set of priority projects, focussed on key junctions in Selby and Sherburn and measures to support active travel.</p>	
				Deliver the Selby town centre High St Heritage Action Zone programme.	31-Mar-2024			<p>Selby Town Centre High Street Heritage Action Zone</p> <p>The HSHAZ is a four-year programme funded by Historic England, which began</p>	

OBJECTIVE	ACTION	OFFICER LEAD	EXECUTIVE LEAD	MILESTONE	DUE DATE	COMPLETED DATE	RAG	OVERALL COMMENTARY	OVERALL RAG
				Deliver Transforming Cities Fund programme to transform the Selby station area.	31-Mar-2023	Note: extension to completion date approved by DfT. New completion date March 2024 (await final confirmation)	▶	<p>in July 2020 and runs until the end of March 2024. It includes the creation of new planning guidance, grants to local property owners for building conservation projects, streetscape redesign work in the town centre, and community engagement activities.</p> <p>Three building conservation projects were completed in 2021/22 and this financial year another 2 are confirmed with some smaller grants being explored for the new year. New streetscape and car park designs are to come this year.</p> <p>Community engagement in 2022 included plans for Heritage Open Days that included walking tours, lectures, and an exhibition, focussed on the industrial and innovative heritage of Selby. Unfortunately, they have had to be reprogrammed this winter due to the mourning period Queen Elizabeth II, but new tours are starting in winter 2022.</p> <p>Grant drawdowns from Historic England have been confirmed and received for Q1 and Q2.</p> <p>Selby Station Gateway Transforming Cities Fund (TCF)</p> <p>The Outline Business Case (OBC) was submitted to WYCA Final approval for the OBC was received in February 2022. Work is now being completed on the FBC and this will be submitted in March 2023.</p> <p>Strong progress has been achieved with land acquisition, including purchase of the Selby Business centre in December 2022 and The Railway Club has now been purchased in July 2022.</p> <p>The planning application for TCF has been approved. Regular comms meetings are taking place to plan and</p>	

OBJECTIVE	ACTION	OFFICER LEAD	EXECUTIVE LEAD	MILESTONE	DUE DATE	COMPLETED DATE	RAG	OVERALL COMMENTARY	OVERALL RAG
								deliver comms to the public, and businesses to increase awareness of the scheme and its benefits ahead of construction from Spring 2023. Officers are in continuous dialogue with WYCA over delivery timescales and Members will be informed as further information becomes available. The Council has identified sufficient funding to ensure that the Station Gateway scheme will be fully delivered, including the Station Plaza in 2023 and 2024.	

Theme: A great place to ENJOY

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OBJECTIVE	ACTION	OFFICER LEAD	EXECUTIVE LEAD	MILESTONE	DUE DATE	COMPLETED DATE	RAG	OVERALL COMMENTARY	OVERALL RAG
26 Community	Develop a resilient community	Stuart Robinson	Cllr Buckle	Establish local arrangements that support residents in addressing financial difficulty.	31-Dec-2020	31-Mar-2021	▶	£2M Community Legacy Fund with Two Ridings Community Foundation established to support local community organisations to access District funding, protected to the area in perpetuity. The Fund was launched on 1 st November 2021.	▶
				Collaborate with community representatives and funders to establish the community engagement and funding process post covid-19	30-Jun-2021	01-Nov-2021	▶		

OBJECTIVE	ACTION	OFFICER LEAD	EXECUTIVE LEAD	MILESTONE	DUE DATE	COMPLETED DATE	RAG	OVERALL COMMENTARY	OVERALL RAG
				Collaborate with local authority, health, and voluntary sectors to establish a development pathway for a strong and resilient VCS sector to support community emergency response and long-term recovery of communities from Covid-19.	30-Sep-2021	31-Mar-2022	▶	Selby Health Matters Partnership established a new action plan for 2021-2023 which includes developing a leadership programme to support VCSE and health leaders to provide joined up services. Programme design will be developed in line with LGR Community Networks. Interim local place leader networks established by Community First Yorkshire. Selby District AVS has joined the Equalities	

								and Advice networks to further strengthen connections between VCSE providers.	
Environment – Low Carbon	Implement the recommendations of the Low Carbon Working Group (LCWG)	Stuart Robinson	Cllr Musgrave	Develop a Low Carbon Action Plan considering the recommendations of the Low Carbon Working Group.	31-Dec-2020			<p>Q3 update:</p> <ul style="list-style-type: none"> • LCWG have engaged with the development of the LEP Routemap to Carbon Negative and the NYC Climate Change Strategy Development. • Groundwork completed survey work to assess suitability for tree planting on council land. Engagement with relevant stakeholders underway. 	
OBJECTIVE	ACTION	OFFICER LEAD	EXECUTIVE LEAD	MILESTONE	DUE DATE	COMPLETED DATE	RAG	OVERALL COMMENTARY	OVERALL RAG
Page 27 Environment – Green Space	Work with local partners to maintain and enhance local parks, play areas and open spaces.	Keith Cadman	Cllr Grogan	Deliver capital investment of £100k p.a. to improve quality and accessibility of Council play areas – improving two play areas per year for the years 2020-21; 2021-22; 2022-23.	31-Mar-2023			All sites are completed and have been handed over to Selby.	

Theme: A great place to GROW

OBJECTIVE	ACTION	OFFICER LEAD	EXECUTIVE LEAD	MILESTONE	DUE DATE	COMPLETED DATE	RAG	OVERALL COMMENTARY	OVERALL RAG
Local Plan	Deliver the Local Plan by 2023	Martin Grainger	Cllr Crane	Develop Preferred Options and consult stakeholders.	28-Feb-2021	12 Mar 2021		Significant progress has been made on the production of a Local Plan. This document sets out a portfolio of housing and employment sites to meet	
				Develop Publication Draft and consult stakeholders	31-Jul-2022	28 Oct 2022			

OBJECTIVE	ACTION	OFFICER LEAD	EXECUTIVE LEAD	MILESTONE	DUE DATE	COMPLETED DATE	RAG	OVERALL COMMENTARY	OVERALL RAG
Page 28				Draft Local Plan Submitted for Examination by the Planning Inspectorate	28-Feb-2023			growth up to 2040. Consultation on the Preferred Options draft of the plan took place between 31st January and 12 March 2021. A further 44 sites were submitted as part of the Preferred Options consultation and a further consultation on these additional sites took place between 2nd August and 13th September 2021. A number of additional evidence base documents have also been consulted on as a separate exercise. They related to the approach to Greenbelt, CIL and Local Plan Viability, Greenspace Audit and Indoor/Outdoor Sports. A revised Local Development Scheme has been brought into effect. Consultation on the Publication Local Plan finished on 28 October and Officers are now considering the responses received. Depending on the outcome of the consultation it is anticipated that the Local Plan will be submitted for Examination early next year.	
				Create the evidence base – including an Infrastructure Delivery Plan for the Selby district.	28-Feb-2023				
				Local Plan adopted	30-Mar-2024				
Visitor Economy	Continued delivery of the 'Selby District Visitor Economy Strategy 2018-22 – and beyond'.	Julian Rudd	Cllr Grogan	Work plan reviewed for the 'Selby District Visitor Economy Strategy 2018-22 – and beyond' with emphasis on sectoral support and development needs in response to C-19:	30-Sep-2020	11-Jul-2021		Food & Drink Improvement Plan complete and delivery underway. Developing a network to bring local producers together with B2C in the VE sector. Aim to increase emphasis on using local suppliers and increase sector's awareness of local offer. Work on marketing campaign for Residents Engagement weekend (get to Know Your Own Heart) underway. Work to engage businesses in creating an offer also underway. Emphasis on engaging with Food & Drink offer to ensure strong representation. Secondary aim of increasing F&D listings on Heart of Yorkshire website.	
				Deliver short-term outputs – emphasis on local people & staycationing	31-Mar-2021	31-Dec-2021			
				Deliver medium term outputs – broadening emphasis to national trade	31-Dec-2021	Ongoing			
				Longer term outputs – developing emphasis to include international travellers	31-Mar-2023	Ongoing			

OBJECTIVE	ACTION	OFFICER LEAD	EXECUTIVE LEAD	MILESTONE	DUE DATE	COMPLETED DATE	RAG	OVERALL COMMENTARY	OVERALL RAG
								<p>Heart of Yorkshire channels and website continue to grow. The Selby Christmas Market and Light Switch On performed the highest in this period, along with the general events page. The Motorist and Towton Battlefield continue to drive a large number of visits. The dog friendly cafes blog proved popular.</p> <p>We continued to have no Tourism Development Officer in post during this period (since April 2022), with a limited amount of freelance capacity on specific tasks. This has prevented any development work taking place on work with national or international trade and has also meant that brand development activity has been minimal.</p>	
Visitor Economy	Develop and implement the Selby District Cultural Development Framework.	Julian Rudd	Cllr Grogan	Selby District Cultural Development Framework completed (including evidence base & consultation with stakeholders, as agreed with funders)	31-Dec-2020	31-Jul-2021	▶	<p>Cultural Development Framework in delivery:</p> <p>New Arts & Events Officer in post.</p> <p>Public Art Plan, including toolkit for communities, commissioners and developers, complete.</p> <p>Our Minecraft project was used as an exemplar at the NP11 Place Strategy launch.</p> <p>Multiple artists residencies continue, including project development on Tadcaster Bus Station, activity in Sherburn and as part of Selby Stories, the cultural programme for the High Street HAZ:</p> <ul style="list-style-type: none"> Additional work installed in Selby Abbey by artist Serena Partridge, who also held an Open Day. 	▶
				Implement immediate short-term outputs from the framework; develop key projects in line with covid-19 response and external investment e.g. Barby Road Corridor project; extending festivals/events offer;	30-Apr-2022	Ongoing	▶		



OBJECTIVE	ACTION	OFFICER LEAD	EXECUTIVE LEAD	MILESTONE	DUE DATE	COMPLETED DATE	RAG	OVERALL COMMENTARY	OVERALL RAG
								<ul style="list-style-type: none"> • 6 schools recruited for final phase of the singing project. Performance in Q2 2023/24. • Artist Ed Kluz completed works to be printed on scaffolding shrouds. <p>Inflation is having a significant impact on delivery costs and necessitated renegotiating the Selby Stories programme budget with Historic England.</p> <p>Work began to develop a bid (c.£300k) to the Arts Council for Place Partnership funding. Submission late Q4.</p>	
Enterprise & Growth	Deliver the Selby District Economic Development Framework 2022...and beyond	Julian Rudd	Cllr Buckle	Deliver a sustainable and targeted programme of support to SME businesses – to support the post-Covid recovery	31-Mar-2023		▶	<p>We are now well into the “and beyond” section of the Framework but nonetheless, post-pandemic are consistently delivering a sustainable and targeted program of support to SME’s</p> <p>The Council’s key economic priorities and projects are being reflected in the LGR work for the new authority and officers are making significant contributions to the LGR ED workstream on how the new authority’s priorities will be delivered.</p>	▶

OBJECTIVE	ACTION	OFFICER LEAD	EXECUTIVE LEAD	MILESTONE	DUE DATE	COMPLETED DATE	RAG	OVERALL COMMENTARY	OVERALL RAG
				Develop and agree with the owners of each key strategic site identified in the EDF Framework (e.g. S2, Eggborough, Kellingley) a programme of short, medium term deliverable actions to bring the site forward in line with EDF	31-Mar-2023		▶	<p>There are significant challenges particularly in recruitment, property shortage, supply chain issues and rising costs, particularly energy, but the outlook is still positive and there are still significant growth opportunities. In summary, SDC officers continue to provide support including:</p> <ul style="list-style-type: none"> • 121 Business support to SME's • Guidance on Grant funding • Consultancy support funding • SDC has planned and is delivering a series of workshops to help businesses grow/deal with changing legislation and economic challenges. • Planned and delivering the 2nd Selby District Business Awards to be held 30/3/23 • Continue to deliver 2 networking groups • Formed and delivered a new retail and hospitality forum • Worked closely with NYBEP (North Yorkshire Business & Education Partnership) working with schools forming a relationship between schools and businesses. • Worked with YNYLEP, employers, apprenticeship providers and the Apprenticeships Hub. <p>The new Economic Development Manager has now been in place for nearly 18 months and whilst delivering the team's priorities for the remainder of the lifetime of this Council, is working on shaping the new councils offer, whilst protecting what has been achieved at Selby. During Q2 the</p>	





OBJECTIVE	ACTION	OFFICER LEAD	EXECUTIVE LEAD	MILESTONE	DUE DATE	COMPLETED DATE	RAG	OVERALL COMMENTARY	OVERALL RAG
								<p>outlook for strategic development sites has continued to remain positive with significant progress being made on most of them on a speculative build basis. This is the result of market shift and significant demand for industrial and storage space in the region. Demand is still strong; but the market feels like it is on a turn. Planning delays and increased construction costs are proving a challenge and the uncertainty in the economy along with higher interest rates have made it harder to fund speculative development. That said, the Selby sites are all still on track. SDC has worked with developers to encourage the type of development that fits with our Economic Development Strategy, the YNY Plan for Growth and the emerging Economic Strategy for the new authority.</p>	

Page 32

Theme: A great place with a Council delivering GREAT VALUE

OBJECTIVE	ACTION	OFFICER LEAD	EXECUTIVE LEAD	MILESTONE	DUE DATE	COMPLETED DATE	RAG	OVERALL COMMENTARY	OVERALL RAG
Digital Customers	Deliver Digital Strategy 2020	Stuart Robinson	Cllr Lunn	Complete implementation of Digital Workforce – Office 365; new devices; MyView	31-Dec-2020	31-Mar-2021		Note – due to LGR, the primary focus is now on ensuring current systems remain stable and supported in advance of handover to the new council.	

OBJECTIVE	ACTION	OFFICER LEAD	EXECUTIVE LEAD	MILESTONE	DUE DATE	COMPLETED DATE	RAG	OVERALL COMMENTARY	OVERALL RAG
				Complete implementation of phases 1 – 3 of Digital Customers – Northgate Citizens Access; CivicaPay; Scanstation; Citizens Online project	31-Dec-2021	31-Jan-2022		Except for completing the housing system project, all other transformation activity is on hold. Digital Workforce • Completed Digital Customers • Completed.	
				Complete full implementation of Civica CX digital platform for housing and asset management.	16-Dec-2022			Civica Cx Housing System • 'Go live' date agreed as 22 February 2023.	
Digital Customers	Transform customer contact services and achieve channel shift	Stuart Robinson	Cllr Buckle	Set up Contact Centre at Civic Centre and provide appointment-based face to face customer services.	01-Nov-22	28-Nov-22		Completed However, additional work underway to ensure we meet the requirements of the LGR locality hubs – specifically adding a customer self service desk.	
Quality Workforce	Deliver People Plan to support and develop staff through major change	Stuart Robinson	Cllr Lunn	Deliver People Plan, including new HR and OD service delivery arrangements; Leadership and Management Development Programme; enhanced approach to staff engagement and wellbeing; development of staff core skills	31-Mar-2023			Q3 focus was on completing PDRs – well over 90% complete – and getting up to date with mandatory training in advance of the move to the new council.	
Effective use of Assets	Develop and implement the Asset Strategy 2020-30.	Phil Hiscott	Cllr Lunn	Develop Asset Strategy 2020-30 and high-level Action Plan – focus on our assets	30-Sep-2022			The disposal of Edgerton Lodge and the former Council depot on Barlby Road has now completed. Marketing of the former NatWest in Tadcaster remains ongoing.	
Value for Money	Deliver robust arrangements to ensure financial plans are delivered, costs are minimised and planned savings and new	Karen Iveson	Cllr Lunn	Implement the strategic objectives set out in the MTFS – deliver investment programmes and savings	31-Mar-2023			Covid has impacted severely on the Council's finances and capacity over the last two years, and LGR is now impacting heavily on availability of resources. The overarching MTFS objectives remain but the majority of savings have been pushed back to 24/25. Investment programmes are in	

OBJECTIVE	ACTION	OFFICER LEAD	EXECUTIVE LEAD	MILESTONE	DUE DATE	COMPLETED DATE	RAG	OVERALL COMMENTARY	OVERALL RAG
	opportunities for income are delivered							place but spending has been delayed as a result of capacity diverted toward the Council's pandemic response and LGR.	
				Monitor the budget for 21/22 and set balanced budget for 22/23 in light of Covid and LGR.	31-Mar-2021	24-Feb-2022		The budget for 21/22 was approved by Council in February 2021. It includes provision for Covid and LGR contingencies and takes account of the contractual risks highlighted in the MTFS which crystallised over 20/21. In year budget monitoring shows that Covid pressures continue but there has also been some upturn in planning income, waste recycles income and an improvement in investment returns. Investment programmes have also been delayed with some slipping into 22/23. The draft budget for 22/23 (Selby's last budget) was approved for by Full Council in February 2022. Deferral of savings to 24/25 has been confirmed with reserves bridging the gap in the short-medium term. There is a Council Tax freeze for 22/23. Budget monitoring indicates higher costs as a result of pay award and inflation but this is offset by increased investment interest, vacancies and income from recycles.	
				Update the MTFS in light of Covid impacts and delayed 'Spending Review' (incorporating the Fair Funding Review and any changes to Business Rates and Retention).	31 March 2022			The MTFS was updated and approved by Council in July 21. It incorporates covid impacts plus areas of additional investment. The spending review and review of business rates retention however continue to be delayed with expectations now for 23/24 or later. Budget work has been undertaken to help feed into the 2023/24 MTFS for the new Council.	



Delivering corporate priorities

Corporate Performance KPI Report

Quarter 3 2022/23

Delivering corporate priorities: KPIs Q3 2022/23

63%

Improved
in the long term

67%

On target
with 17% close to target

Indicator	Exception	Comments
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What's gone well - KPIs

Number of SMEs supported	Target exceeded	A total of 63 SMEs were supported in Q3 – although lower than the previous quarter performance remains better than the target of 50.
Non-domestic rate collection	Target exceeded & Performance improved	82.38% of NNDR was collected in Q3 – better than Q3 last year (80.30%) and the target for this year (82%)
Processing of Benefit claims.	All targets exceeded and performance improved	Q3 performance for both new benefit claims and changes in circumstances remains better than the target of 22 days and a slight improvement on both Q2 and the same period last year.
Processing of planning applications	All targets exceeded and performance improved	All national targets were exceeded for the processing of major, minor and other applications in Q3. Performance improved in both the short and longer terms on all measures where improvement was possible.
Stage 1 Corporate complaints response	Target exceeded & Performance improved	All stage 1 complaints were responded to within the required timescale in Q3 and showed improved performance compared to last year.
Staff sickness absence	Performance improved	Staff sickness reduced slightly in Q3 (8.85 days per FTE compared to 8.97 in Q2). However, this was significantly worse than the target of 5 days.
Leisure centre memberships/visits	Performance improved	Q3 saw an increase in leisure centre memberships (3,294 in Q3 compared to 2,852 in Q2) and leisure centre visits increased compared to the same period last year (57,576 vs 57,005).
Average days to re-let council homes	Targets exceeded & Performance improved	Performance on void re-let times continues to improve in the longer term on both standard and major void types. Targets were met on both types.
Missed bins	Target exceeded & Performance improved	At 134 in Q3, performance was better than in Q3 last year (165) – although slightly worse than Q2 - and better than the target of 186.

Delivering corporate priorities: KPIs Q3 2022/23

Indicator	Exception	Comments
What hasn't gone so well - KPIs		
Amount of planned savings achieved	Target not met	The remaining saving is linked to securing the benefits of some of our digital investment and transformation work which is expected to be realised during next financial year.
% council tax collected	Performance worse and Target not met	83.69% of council tax had been collected by the end of Q3. This is slightly down on the same period last year (83.75%) and below the target of 85.6%.
Sundry debt collected	Performance worse and Target not met	88.7% of sundry debt was collected in Q3 – below the same period last year and below this year's target (both 89%)
Percentage of stage 2 corporate complaints fully responded to in the required time	Performance worse and Target not met	Only 71.4% of stage 2 complaints were responded to in time – worse than Q2 (100%).
% FOI responded to within 20 days	Performance worse and Target not met	Only 76.15% of FOI requests were responded to in time – significantly worse than Q2 (86.71%).

Delivering corporate priorities: KPIs Q3 2022/23

PI Status		Long Term Trends		Short Term Trends	
	Alert		Improving		Improving
	Warning		No Change/Not applicable		No Change/Not applicable
	OK		Getting Worse		Getting Worse

KPI	Direction of Travel	Q3 2021/22	Q4 2021/22	Q1 2022/23	Q2 2022/23	Current Value	Target	Short Term Trend	Long Term Trend	Status
		Value	Value	Value	Value					
Number of SMEs supported	Aim to Maximise	73	79	71	73	63	50			
% Council Tax collected	Aim to Maximise	83.75	98.10	29.08	56.47	83.69	85.60			
% Council housing rent and arrears collected	Aim to Maximise	95.42	97.35	90.90	92.90	94.92	95.56			
% Non-domestic rate collected	Aim to Maximise	80.13	102.36	30.92	57.21	82.38	82.00			
Sundry debt collected	Aim to Maximise	89.46	98.5	46.88	57.68	88.7	89.46			
Amount of planned savings achieved (£s)	Aim to Maximise	184k	184k	0	0	0	195k			
Average days to process new benefit claims (total)	Aim to Minimise	21.92	17.05	18.91	21.72	20.91	22.00			
Average days to process change of circumstances	Aim to Minimise	3.81	1.55	3.05	3.75	3.41	8.40			
% Major applications within statutory or extension of time	Aim to Maximise	100	60	88.89	88.89	100	60			
Processing of planning applications: Minor applications	Aim to Maximise	67.27	81.36	83.33	74.58	76.92	70			
Processing of planning applications: Other applications	Aim to Maximise	84.69	82.57	84.72	83.20	88.89	70			
% Stage 1 corporate complaints fully responded to in required timescales	Aim to Maximise	91	92	100	100	100	90			
% Stage 2 corporate complaints fully responded in required time	Aim to Maximise	100	100	40	100	71.43	90			
% FOI responded to within 20 days	Aim to Maximise	85.25	92	88	86.71	76.15	86			
The average wait time – in minutes – before a customer phone call is answered by an advisor	Aim to Minimise	1.10	1.00	2.31	2.11	2.21	5.00			

KPI	Direction of Travel	Q3 2021/22	Q4 2021/22	Q1 2022/23	Q2 2022/23	Current Value	Target	Short Term Trend	Long Term Trend	Status
		Value	Value	Value	Value					
% of people accessing benefit forms and taxation direct debit forms online in relation to other channels	Aim to Maximise	63.27	80.98	70.78	71	76	50.00			
Corporate health and safety: the number of incidents report in the last 12 months (rolling year)	Aim to Minimise	1	2	0	1	1	3			
Average days sick per FTE (full time employee) rolling 12 months	Aim to Minimise	6.00	6.79	7.77	8.97	8.85	5.00			
Amount of business rates retained (£m)	Aim to Maximise	11.3	11.3	11.4	11.3	11.3	7.5			
Council tax base	Aim to Maximise	32672	32791	32927	33056	33207	33240			
Number of missed waste collections	Aim to Minimise	165	123	130	122	134	186			
Residual household waste per household (kg)	Aim to Minimise	136	149	167	139	tbc	N/A	tbc	tbc	N/A
% Household waste recycled	Aim to Maximise	39.05	36.66	50.57	42.97	tbc	N/A	tbc	tbc	N/A
Number of memberships at combined leisure centres	Aim to Maximise	2,852	3,104	3,144	3,190	3,290	N/A			N/A
Number of visits to combined leisure centres	Aim to Maximise	57,005	70,084	61,653	62,441	57,576	N/A			N/A
Number of GP referrals	Aim to Maximise	9	0	10	27	14	N/A			N/A
Average days to re-let standard void types	Aim to Minimise	13.4	13.64	13.11	9.63	11.22	26			
Average days to re-let major void types	Aim to Minimise	55.17	40.88	26.29	34.38	32.45	45			

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Report Reference Number: S/22/22

To: Scrutiny Committee
Date: 23 March 2023
Author: Dawn Drury, Democratic Services Officer
Lead Executive Member: Councillor Cliff Lunn, Lead Member for Finance and Resources
Lead Officer: Karen Iveson, Chief Finance Officer

Title: Financial Results and Budget Exceptions Report Q3 – 2022-23

Summary:

The Scrutiny Committee is asked to consider the report of the Chief Finance Officer which sets out Financial Results and Budget Exceptions Report for Quarter 3.

The Quarter 3 report was considered by the Executive at its meeting on 2 February 2023.

Recommendation:

The Scrutiny Committee is asked to consider the content of the reports and make any comments on the Council's financial results and budget exceptions.

Reasons for recommendation

The Committee is asked to consider the information as set out in the report as part of their role in reviewing and scrutinising the performance of the Council in relation to its policy objectives, performance targets and/or particular service areas. The financial information contained in the report enables the Council to monitor its financial and budgetary position and to ensure that budget exceptions are brought to the attention of Councillors.

1. Introduction and background

1.1 Please see the summary and introduction and background sections of the report considered by the Executive on 2 February 2023 attached as appendices to this report.

2. The Report

2.1 Please see section 2 of the report considered by the Executive on 2 February 2023 attached as appendices to this report.

3. Alternative Options Considered

3.1 None.

4. Implications

4.1 Legal Implications

4.2 Please see section 4 of the report considered by the Executive on 2 February 2023 attached as appendices to this report.

4.3 Financial Implications

4.4 Please see section 4 of the report considered by the Executive on 2 February 2023 attached as appendices to this report.

4.5 Policy and Risk Implications

4.6 Not applicable.

4.7 Corporate Plan Implications

4.8 The Council's Corporate Plan sets out long term plans to make Selby District a great place to do business, enjoy life, make a difference, supported by the Council delivering great value. An effective scrutiny function is essential to fair and transparent decision making, which underpins the work of the Council. This scrutiny function includes reviewing and scrutinising the performance of the Council in relation to its policy objectives, performance targets and/or particular service areas. The financial information contained in the reports enables the Council to monitor its financial and budgetary position and to ensure that budget exceptions are brought to the attention of Councillors.

4.9 Resource Implications

4.10 None applicable.

4.11 Other Implications

4.12 Not applicable.

4.13 Equalities Impact Assessment

4.14. Not applicable.

5. Conclusion

5.1 The Scrutiny Committee discharges the Council's statutory overview and scrutiny functions and as such has responsibility for reviewing the Council's performance; the Committee's comments and observations on financial results and budget exceptions are welcomed.

6. Background Documents

6.1 None.

7. Appendices

Appendix 1 – Executive Report – 2 February 2023

Appendices A – D of the Executive Report from 2 February 2023

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Report Reference Number: E/22/36

To:	Executive
Date:	2 February 2023
Status:	Key Decision
Ward(s) Affected:	All
Author:	Peter Williams, Head of Finance
Lead Executive Member:	Councillor Cliff Lunn – Lead Member for Finance and Resources
Lead Officer:	Karen Iveson, Chief Finance Officer

Title: Financial Results and Budget Exceptions Report to 31 December 2022

Summary:

At the end of Q3, current estimated full year revenue outturn estimates indicate surpluses of (£305k) for the General Fund (GF) and (£241k) for the Housing Revenue Account (HRA). The key variances are highlighted in the report with further detail in Appendix A.

All new general fund savings have been delayed to 2024/25, post Local Government Reorganisation (LGR). The £195k saving in the Housing Revenue Account for the housing system will be aligned to delivery of phase 2 of the project which is anticipated to be in Q4 2022/23, although savings will not be realised until future years and resource requirements for local government reorganisation may impact on delivery timescales.

At quarter 3, the capital programme in the General Fund is showing an underspend of £0.59m which is related to the investment in the Industrial Units which is proposed to be pushed back to 2023/24. In the Housing Revenue Account, work is expected to be delayed on St Wilfrid's Court and the Housing Acquisition and Development programme, resulting in £0.7m being phased back into next year. This is partly offset by anticipated overspends on the budget for boiler replacements by £0.277m due to failures. In addition, £2m has been added to the property refurbishment budget, funded from S106 affordable housing receipts, which was approved at the Extraordinary Council meeting in January. Headlines on the capital programme can be found in the report below with a more detailed analysis in Appendix C.

Programme for Growth projects spend was £1,635k in quarter 3 including £766k on staffing costs. Project by project progress is shown in Appendix D.

Recommendation:

That the Executive

- i) endorse the actions of officers and note the contents of the report;
- ii) approve re-profiled capital programmes and Programme for Growth as set out at Appendices C and D;
- iii) approve the use of the HRA Surplus towards the additional costs of Boiler Replacement.

Reasons for recommendation

To ensure that budget exceptions are brought to the attention of the Executive in order to approve remedial action where necessary.

1. Introduction and background

- 1.1 The revenue budgets and capital programmes were approved by Council on 24 February 2022, this report and associated appendices present the financial performance as at 31 December 2022 and a full year forecast against these budgets.
- 1.2 There are areas of the Council which have resourcing issues, and additional workload pressures resulting from Local Government Reorganisation. There is a risk in 2022/23 that this could impact on delivery in some areas.

2. Main Report

General Fund Revenue

- 2.1 Latest forecasts show an expected full year surplus of (£305k). Details of the variances against budget are set out at Appendix A.
- 2.2 The table below shows the summary forecast position at the end of Quarter 3.

General Fund Account Q3 2022/23 Outturn	Latest Approved Budget £000's	Forecast £000's	Forecast Variance £000's
Service Income	-31,992	-30,754	1,237
Service Expenditure	48,394	45,815	-2,579
Accounting adjustments / non-service budgets	-16,402	-15,366	1,037
Total Surplus / Deficit Before Pay Award	0	-305	-305

2.3 The main forecasted variances against the General Fund are:

- A net saving of (£287k) on the waste and recycling service. The key components of this are:
 - Commodity payments savings (£488k) driven by a continued increase in the rate per tonne received for paper and card.
 - Partly offset by £199k additional costs including an anticipated increase above budget on contract inflation at the contract anniversary in October (RPIX @ 12.4%) which will impact on the costs in the remainder of the year, higher costs for trade waste disposal (see increased income below) and an increase in gate fees.
- The commercial and other waste services have successfully maintained and grown the customer base resulting in an additional (£71k) of forecasted income for the year.
- Improved investment interest returns driven by base rate rises have resulted in an additional (£1,227k) of forecasted income in year. The £350k cap on interest from cash investments that approved as part of the Medium-Term Financial Strategy means that £987k of this will be transferred to the Contingency reserve. This leaves an overall favourable variance of (£240k).
- There is a net saving of (£97k) at present on salaries but it is anticipated that the vacancy levels are likely to increase over the next 3 months and expect this variance to increase. Current estimated GF vacancy levels are (£157k) higher than budget. Vacancy levels are unusually high due to a number of posts not being recruited due to LGR.
- There is a (£63k) saving expected on drainage board levies due to the difference in actual inflation on the fees compared to what was assumed in the budget which was based on early estimates.
- There continues to be a shortfall in income against the lifeline service £85k due to lack of growth with the effects of the pandemic making it challenging to grow, £50k for Assets Team commercial work due to vacancies in the team meaning work is prioritised towards maintaining our dwellings and occupancy £26k of the industrial units due to condition issues.
- Recycling Credits are forecasting a £59k shortfall impacted on by the dry Summer reducing the amount of green waste collected.
- Planning Fees continue to struggle impacted by the current economic issues, a £180k shortfall is currently predicted.

- New burdens support for (£64k) for the delivery of the council tax support grant was not included in the budget.
- The cost of utilities remains a concern against rising prices, an increase has been forecast but we are still awaiting bills to provide an accurate estimate. Additional cost pressure of £80k has been forecast.
- There is a £2.271m contra between income and expenditure as a result of lower levels of benefit payments and therefore correspondingly lower grants.

Housing Revenue Account (HRA)

2.4 Latest forecasts show a (£241k) surplus. This will result in an increase in the transfer to the major repairs reserve from £4,310k to £4,551k.

2.5 The table below shows the summary position at the end of December 2022. Full details of forecast variances against budget are set out at Appendix A.

Housing Revenue Account – Q3 2022/23	Budget £000's	Outturn £000's	Variance £000's
Net Revenue Budget	8,339	7,941	(398)
Dwelling Rents	(12,649)	(12,492)	157
Net (Surplus) / Deficit transferred to Major Repairs Reserve	(4,310)	(4,551)	(241)

2.6 The main forecasted variances against the HRA deficit are:

- (£474k) forecasted additional investment interest due to base rate increases.
- While phase 2 of the Housing Development programme has been suspended, there will not be the requirement to borrow additional funds generating a (£60k) saving. To counter that, the HRA Business Plan assumed for every property sold there would be a replacement to maintain stock levels. To date 6 properties have been sold with 1 addition. This has an impact on rents generated.
- Housing rent collection forecasts to date shows a £157k shortfall. The main driver being that void rates are higher than budget which is driven by the assumptions in the business plan. This is mainly due to the condition they are left in when vacated and the resource available to bring back in to use. Contracts have been agreed to progress bringing properties back in to use which should hopefully see the void rates reduce.
- The £195k saving which would be generated from the implementation of the housing system will not be achieved in year due to timing of the implementation of phase 2 plus continuing requirement of resources as a result of covid-19 and LGR.

- An increase of 50% above budget for utility costs is forecast which equates to £67k. There is still a shortage of bill data to confirm this estimated level of additional cost, so this will be kept under close review.
- Although this position may change it is anticipated HRA Contingency won't be required in the year generating a (£77k) saving.

Planned Savings

- 2.7 All new general fund savings have been delayed to 2024/25, post Local Government reorganisation (LGR).
- 2.8 The £195k saving in the Housing Revenue Account for the housing system will be aligned to delivery of phase 2 of the project which is anticipated to be completed in this financial year, although savings may not be realised until future years and resource requirements for local government reorganisation may impact on delivery timescales.

Capital Programme

Capital Programme 2022/23	Q3	Actual Year to Date £k	Budget Year to Date £k	Year To Date Variance £k	Full Year Budget £k	Full Year Forecast £k	Full Year Variance £k
GF		1,463	1,467	-4	3,194	2,604	-590
HRA		7,361	7,334	27	14,723	14,302	-422
Total		8,824	8,801	23	17,917	16,905	-1,012

- 2.9 The overall capital programme shows an underspend at the end of quarter 3 of (£1,012k) across both GF and HRA budgets.
- 2.10 The General Fund expects all its programmes to be spent by the end of the year with the exception of the Industrial Unit Investment scheme, where detailed specifications for the Prospect Centre are being drawn up and Vivars work is on hold pending the strategic master planning exercise in relation to One Public Estate. In the Housing Revenue Account, rephasing to 2023/24 is proposed for two project areas, St Wilfrid's Court £64k and Housing Acquisition & Development £635k to carry forward for the purchase of S106 properties.
- 2.11 Emerging budget pressures in the HRA are impacting heavily on two capital budgets.

2.11.1 Boiler replacement programme

An additional £277k (against the budget of £759k) has been forecast to undertake priority work in 22/23 due to a higher-than-expected number of breakdown/ replacements. These largely relate to boilers from the same manufacturer that were originally installed between 2010-12. The business plan assumes boiler replacement on a 15-year cycle but increasing breakdowns and

obsolescence of parts means that replacements are required earlier than planned. Going forward the phasing of future replacements will need to be considered as part of the next HRA business plan refresh.

2.11.2 Refurbishment programme

22/23 has seen a marked increase in both the number of voids and the level of work required to bring properties up to a decent lettable standard. It is estimated that an additional £2.047m would be needed in 22/23 to fund works to bring void properties back into use.

A full report setting out the issues and impacts was considered at an Extraordinary Council meeting on the 17 January 2023. Proposals to fund this from S106 affordable housing receipts were approved at that meeting and the full year budget and financing have been updated to reflect this decision.

Programme for Growth (P4G)

Programme For Growth Q3 2022/23	Full Year Budget £k	Actual Year to Date £k	Full Year Forecast £k	Full Year Variance £k	Budget Full Programme Spend £k	Forecast Full Programme Spend £k	Project Budget Remaining £k
Expenditure	5,194	1,635	4,942	-252	19,073	19,073	0
Funded by:							
Reserve	-4,582	-1,274	-4,354	-228	18,195	18,195	0
Grant Funding	-612	-361	-588	-24	878	878	0

- 2.12 A report was taken to Executive in July with proposals to re-allocate money within the P4G programme. This was approved and those amendments to the programme are reflected in this report and the project detail in Appendix D.
- 2.13 The total programme for growth for delivery from 2022/23 onwards is £19,073k of which £5,194k was expected to be spent in 2022/23. This has been reforecast slightly lower at Q3 to £4,942k.
- 2.14 The pay award offer has increased P4G salaries, but this is expected to be funded from existing vacancies in the programme. A reprofiling exercise has taken place around anticipated staffing expenditure over the course of Q3 as a result of the reallocation of funding outlined in 2.12, and the pay award detailed above. The latest anticipated forecast for annual staffing expenditure for the programme is detailed in the appendix.
- 2.15 There are a number of projects where spend is expected to vary from the phasing of the budget including:
- Legal Support – Lower expenditure than anticipated has been incurred regarding the money put aside to support legal work and advice associated with the P4G programmes. As such £35k of expenditure

previously forecast for the current year has been re-profiled over future years to meet potential need.

- Timing of delivery of low carbon budgets is now predominantly expected in 2023/24 with (£272k) of spend being rephased to the next financial year. Discussions are currently ongoing around the potential to commission some tree planting work over the course of Q4. The results of these discussions are still to be determined, therefore expenditure for this scheme is still forecast for 23/24, however should these discussions prove productive then there may be minor expenditure in Q4.
- Timing of delivery the Town's Planning (Regeneration) programme is now anticipated to be split over 22/23 and 23/24, with £43k of funding now allocated to this latter year. This funding is predominantly to be used to support the next phase of the Council's Places and Movement Study.
- Discussions are also ongoing with Historic England around the anticipated current and future year expenditure of both the Council's P4G, and Historic England's match grant funding for the New Lane project. These discussions are scheduled to take place in early January. The current forecast as at Q3 presents the expenditure profile anticipated by council officers, however the outcome of these discussions may see the current forecast of expenditure vary in the upcoming Q4 report.

2.16 In year spend in quarter 3 includes:

- £208.6k on Sherburn Legacy projects, with this funding provided to Sherburn in Elmet Town Council to support the refurbishment of Eversley Park entrance. A number of other applications for use of this funding have been received and are being considered, with the remainder of this budget expected to be utilised by the end of the year.
- £102.3k on the High Street shop front scheme.
- £68.7k on the Strategic Sites Masterplanning Scheme, to fund due diligence work on potential future use strategic sites within the region. The remainder of this budget expected to be utilised by the end of the year.
- £74.5k on the Visitor Economy budget on the refreshed Visitor Economy Strategy and Cultural Development framework. Work is ongoing around an Expression of Interest for Arts Council Place Partnership funding, with will attract further funding to support the existing Cultural Development framework. Discussions ongoing with the Arts Council and North Yorkshire Council about the approach to the Place Partnership project, with a decision expected in January.
- £766k of staff costs.

2.17 Excellent progress has been made across a range of other project areas with project by project detail on delivery to be found in Appendix D.

3. Alternative Options Considered

3.1 Not applicable.

4. Implications

4.1 Legal Implications

4.1.1 There is a legal requirement to balance the budget.

4.2 Financial Implications

There are no financial implications beyond those highlighted in the report.

4.3 Policy and Risk Implications

Increased budget pressure from rising prices, in particular on the capital programme and programme for growth, could put more pressure on budgets in future years. There is a particularly high risk in the HRA capital programme with additional pressure from the number of refurbishment voids that require work to bring back to lettable condition.

4.4 Corporate Plan Implications

The financial position and performance against budget is fundamental to delivery of the Council Plan, achieving value for money and ensuring financial sustainability.

4.5 Resource Implications

Resource requirements for Local Government Reorganisation has put considerable pressure on the Council to deliver all of its priorities from the Council plan. An additional £900k including carry forward from 2021/22 is in the budget to manage additional costs as a result of Local Government Reorganisation. At the end of quarter 3, £17.4k of this funding has been drawn down for additional legal support.

4.6 Other Implications

None.

4.7 Equalities Impact Assessment

There are no equalities impacts as a direct result of this report.

5. Conclusion

- 5.1 The general fund at the end of quarter 3 is forecasting a (£305k) surplus for the year.
- 5.2 Interest receivable is forecast to exceed the £350k cap in the general fund, resulting in an expected £987k transfer to contingency reserve as per the medium term financial strategy.
- 5.3 The housing revenue account is forecasting a (£241k) surplus at the end of quarter 3 which will increase the contribution to the Major Repairs Reserve.
- 5.4 There has been increased pressure on resources and capacity to deliver the Council's priorities with local government reorganisation requiring considerable resource which is only set to increase.
- 5.5 The impact of inflation is impacting on costs in all areas. There is a particular risk for the HRA capital programme which is facing increasing pressure as a result of rising costs and a much higher proportion of voids being refurbishment voids. The Extraordinary Council meeting in January approved an additional £2.047m funded from S106, which has been reflected in the latest budget and forecast.

6. Background Documents

None.

7. Appendices

Appendix A – General Fund and Housing Revenue Account Revenue Budget Exceptions

Appendix B – General Fund and Housing Revenue Account Savings

Appendix C – General Fund and Housing Revenue Account Capital Programme

Appendix D – Programme for Growth

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GF Management Accounts 2022-23
Results as at 31st December
 General Fund

	Previous Year Actuals	Original Budget	Latest Approved Budget	Year to Date		Annual Total	Variances		Comment
	Actual £k	Budget £k	Budget £k	Actual £k	Budget £k	Forecast £k	Year to date	Full Year	
							Actual £k	Forecast £k	
Income									
Investment Income	-374	-400	-400	-571	-300	-1,627	-271	-1,227	Forecast annual return on Council Investments shows an anticipated y/o surplus of £1,227k, driven by the recent sustained rises in Bank of England base rate seen over the previous months in an effort to combat inflationary increases any excess income earned above a £350k income ceiling is transferred to Contingency Reserve. Base Rate has accordingly risen from 0.25% when budgets were initially set, to their current level of 3.50%. Revenue returns on Council Property Funds and loans to SDHT currently expected to match current budgets
Recharges	-10,626	-12,004	-12,024	-12		-12,023	-12	2	Estimated additional External Audit fees rechargeable to the HRA offset by printing recharges
Customer & Client Receipts	-6,094	-4,858	-5,593	-3,124	-3,205	-5,282	81	311	Planning fees continue to struggle this year due to the cost of living crisis, this is impacting on costs so large applications are not being submitted £180k and also impacts on CIL Admin income £15k. The Lifeline service is anticipating a shortfall of £85k against its income target for the year, this is from the lack of customer growth in the service. There is a shortfall of industrial unit income £26k from occupancy levels due to condition, the approved investment programme will contribute to rectifying it. It is anticipated that the Trades Team will not generate any income from commercial work £50k, this is due to capacity in the team where the focus is on void property and responsive repairs. Recycling Credits are currently forecasted to be short of target by £59k, this is down to reduced green waste from the dry Summer and reductions in dry recycling post Covid lockdown. Car park income is estimated to show an improved position over last year but is £15k short of its income target and Civic Centre rental income is estimated to be £22k under budget due to no room hire income. Commercial Waste Income is ahead of budget by (£71k), this is due to maintaining and increasing the customer base through the pandemic and recycling services available, other income generated through the Waste & Recycling service is expected to exceed budget by (£15k). Property Rents are currently estimated to exceed budget by (£25k), this is due to payment of accrued arrears for Burn Airfield being much higher than anticipated. There are smaller variances in Licence income (£7k), Environmental Health work (£8k) and Roundabout sponsorship (£7k).
Government Grants	-9,920	-11,634	-11,731	-7,492	-8,849	-9,515	1,356	2,216	£2.27m reduction in benefit grants reflective of the current amount of benefits paid out below. (£38k). New burdens funding in relation to the Council Tax Rebate Scheme, Housing Benefit resource management grants (£25k) received offset by reduced Admin Subsidy £8k.
Other Government Grant	-2,570	-1,816	-1,830	-1,424	-1,372	-1,894	-51	-64	Balance of New Burdens Council Tax Support Grant (£64k)
Other Grants/Contributions Etc	-7,404	-271	-414	-223	-182	-414	-41		
Total Service Income	-36,988	-30,984	-31,992	-12,846	-13,908	-30,754	1,062	1,237	
Expenditure									
Employees	8,598	8,699	9,251	6,707	6,914	9,154	-206	-97	A £364k Vacancy factor target was set for the year and has now been achieved driven by vacancies and recruitment challenges to vacant posts. However, the pay award built into the budget was at 2%, but a £1,925 flat increase has been finalised paid to all staff (pro-rata) which has created substantial upward pressure on the budget. This position also includes £66k cost for pension strain and redundancy as part of the Assets Team restructure.
Premises	1,043	1,059	1,059	613	885	1,167	-271	107	£108k is for the estimated contractual inflation (RPIX @ September 22 is 12.4%) for grounds maintenance and additional costs for adopting the Staynor Hall estate, this increase is to be covered by S106 receipts but is increasingly unlikely these receipts will be received in year to offset. Inflation on Energy, a 50% estimated increase above budget for gas & electricity adds a £80k cost pressure, this will continue to be monitored as utility bills get paid to gauge the continued rise in prices. There are potential savings on NNDR charges of (£85k) across various properties, the main premises being the Summit (£74k) now bills have been paid for 2021/22 & 2022/23.
Supplies And Services	18,426	9,366	13,415	6,046	6,405	13,144	-359	-270	There is a net saving (£287k) to date for the waste and recycling service, including Commercial Waste, significant savings on commodity payments (£488k) calculated using costs for bulking, haulage, processing and the offset for income received for recycling materials. There continues to be a consistent high rate per tonne received for paper and card, this income and that for cans, plastic and glass is offset against the cost that would be levied to us by Urbaser Ltd. This saving is offset in part to inflation on the contract anniversary being significantly higher than budgeted (12.4% September 22 RPIX). Technical & Legal support bid for the procurement of a new waste service is not required (£50k) as the service will come back in house after the expiry of the current contract in March 2024, there is a corresponding reduction from the Business Development Reserve which was to be used to fund this bid. There are savings on the Building Control contract fee (£12k), this is from a higher than expected surplus for the final 21/22 which is netted out against the contract fee. There are savings on the Public Conveniences contract (£10k), Data & Systems software costs (£19k) and (£10k) in Business Support office running costs. There are anticipated costs for External Audit Fees £16k in line with expectations for 20/21 & 21/22. £8k Internal Audit charges and an estimated shortfall in LT subscriptions £16k. There is a shortfall in the savings target for small procurement schemes that will not be achieved £24k. There is a forecasted shortfall in budget for B&B costs £18k as demands continue in providing accommodation to the homeless. There are also other small shortfalls in budget including Leisure consultancy costs £8k and Warden service costs £8k.
Transport	124	147	147	96	110	134	-14	-12	Various car allowance savings across services in some cases attributable to vacancies.
Benefit Payments	9,627	11,610	11,603	6,950	8,679	9,333	-1,729	-2,271	Based in line with mid year subsidy estimates, there continues to be a reduction in housing benefit claims caseload as Universal Credit continues to roll out, therefore rent allowances and rebates are expected to be under budget, subsidy income (above) is reduced in line with this.
Support Services	7,469	8,571	8,571			8,571			
Third Party Payments	973	-27	964	730	723	991	7	27	The forecast variance is the net result of the funding approved to cover the expected annual costs of providing leisure services against the previously budget contract position.
Drainage Board Levy	1,760	1,886	1,886	1,823	1,886	1,823	-63	-63	Inflation increases anticipated when setting the budget were higher than actual levies.
External Interest Payable	75	75	75	32	56	75	-25		
Contingency		1,972	1,423			1,423			
Total Service Expenditure	48,095	43,359	48,394	22,997	25,658	45,815	-2,661	-2,579	
Accounting - Non Service budgets									
Total Accounting & Non Service Budgets	-11,107	-12,375	-16,403	1,348	1,348	-15,366		1,037	Interest on cash investments exceeds the £350k cap by £987k which is transferred to Contingency Reserve, along with a reduced contribution from the Business Development Reserve from the Streetscene contract renegotiation bid no longer being required.
Net Total				11,499	13,098	-305	-1,599	-305	

HRA Management Accounts 2022-23
Results as at 31st December

HRA

	Previous Year	Original Budget	Latest	Year to Date		Annual Total	Variances		Comment
	Actuals		Approved Budget	Actual	Budget		Forecast	Year to date Actual	
	Actual	Budget	Budget	Actual	Budget	Forecast	Actual	Forecast	
	£k	£k	£k	£k	£k	£k	£k	£k	
Income									
Investment Income	-65	-43	-43			-517		-474	Forecast annual return driven by the recent sustained rises in Bank of England base rate seen over the previous months in an effort to combat inflationary increases. Base Rate has accordingly risen from 0.25% when budgets were initially set, to their current level of 3.50%.
Garage Rents	-91	-109	-109	-64	-80	-89	15	20	A shortfall in Garage income as sites have been identified and cleared for HDP schemes, the budget has not been reduced to reflect that position.
Housing Rents	-12,111	-12,649	-12,649	-9,109	-9,223	-12,492	114	157	Ongoing shortfall in rents against budget. This follows the ongoing impact of Covid-19 on households, cost of living increases on families impacting on collection rates and higher than anticipated void levels (93 properties requiring work, 102 @ Q2). The void refurb programme is now well underway and all 3 successful contractors are actively working on the considerable amount of refurbishment issues that can't be delivered by our Trades Team, as the work continues we should begin to see a meaningful reduction in void numbers but will be dependant upon the amount and condition of property that comes back in to management.
Customer & Client Receipts	-192	-153	-153	-93	-95	-170	2	-17	Income returns for alternative heating system installs (£30k) offsetting increased gas servicing charges in premises. Given the low number of Right to Buy sales for the year (5 to date) against an expected 20 for the year will have a forecasted shortfall in administration funds £13k.
Recharges		-18	-18		-14		14	18	Internal rechargeable works on corporate buildings have not been taking place due to Covid-19 restrictions and prioritisation of resources available, therefore no charges raised to date in this financial year.
Total Service Income	-12,460	-12,972	-12,972	-9,266	-9,412	-13,268	145	-296	
Expenditure									
Employees	70	75	75	55	56	75	-1		Small saving on an Enforcement Officer post, tenants participation training offset by Community Centre Cleaner costs.
Premises	746	792	787	498	594	828	-96	40	This is made up of a number of items. There is an estimated shortfall in budget for Gas Servicing £30k, this is offset by savings on estimated solid fuel servicing (£28k) as systems are being replaced with gas heating and alternative systems which contributes to this saving. Although it is early in the year, it is anticipated there will be increased energy costs due to the ongoing energy crisis. Forecasts are currently assumed at 50% above budget giving a £67k shortfall, this will be closely monitored as the year progresses and more information becomes available. There is a potential net saving of approximately (£24k) across budgets for Responsive Repairs, Hostels & fencing offset by increased specialist cleaning costs at the Community Centres.
Supplies And Services	1,268	1,304	1,308	722	787	1,282	-65	-26	There are several variances that make up this balance. The use of subcontractors is currently forecasting a net saving of (£24k), this from reduced responsive adaption work trends off set by responsive repair contractors filling in for vacancies in the trades team, particularly electricians. Using subcontractors has the potential to reduce materials spend although as prices continue to rise this is a tentative saving (£26k). A small saving of (£10k) is anticipated on Tenant Participation services. Based on payments to date and estimated future charges, the new housing system has the potential to generate savings of (£27k) on annual maintenance costs. The high level of voids is impacting on rents and the in house team are continuing to turn round the standard but numbers remain fairly consistent, but as a result of this work and empty property costs such as specialist cleaning and council tax charges expect to overspend by £60k. There are also contributions to increased corporate costs including External Audit fees and Bank Charges and this budget is estimated to have a £14k shortfall.
Support Services	2,788	2,816	2,836			3,031		195	The £195k saving which would be generated from the implementation of the housing system will not be achieved in year due to timing of the implementation of phase 2 plus continuing requirement of resources as a result of covid-19 and LGR.
Transport	54	148	148	103	101	130	2	-18	Estimated saving on the cost of renting vans over the year (£18k).
Debt Management Expenses	6	6	6			6			
External Interest Payable	1,847	1,901	1,901	907	921	1,842	-14	-60	No borrowing anticipated to support the HDP Capital Programme in 22/23, therefore savings anticipated, the focus is on acquisition of property.
Contingencies		77	77					-77	Assumption that the contingency will not be required for the year.
Provision for Bad Debts	82	278	278			278			Rent provision has been calculated as a proportion of rents to meet arrears, it is anticipated that there will be an impact on this as the cost of living crisis continues to impact on households.
Total Service Expenditure	6,861	7,398	7,417	2,286	2,459	7,471	-174	55	
Accounting & non service budgets									
Total Accounting & Non Service Budgets	5,599	5,574	5,555			5,555			
Net Total				-6,981	-6,952	-241	-28	-241	

Appendix B : Planned Savings

Strategic Category	Lead	HRA - Potential Saving	Risk	2022/23 Planned Savings Budget £000's	2022/23 Planned Savings Actual £000's	2022/23 Planned Savings Variance £000's	Update/Comments
Transforming	Suzan Harrington	Process improvements /on-line transactions	High	195	0	195	The new housing/asset management system is in the process of being implemented and will be completed in 2022/23. The project has experienced resource pressures and it will take time to adapt to the new system, meaning minimal savings realised to date but this will be kept under review during and following the implementation.
Total			-	195			

Appendix C : 2022/23 Selby District Council Capital Programme - To 31 December 2022

General Fund	Original	Revised	Year to date	Year to date	Year to date	Forecast	Carry Forward	Year to date Variance Before Carry Forwards	Comments	Approved Programme & Carry Forward Proposal		
	Budget Incl C/F	Budget	Revised Budget	Actual	Variance Before Carry Forwards					Forecast 23/24	Forecast 24/25	Forecast 25/26
Transforming Customer Services	104,090	104,090	26,068	25,883	-185	104,090	0	0	COVID-19 and other delays have prevented the start of work on the reception alterations delaying the contact centre move. The Call Centre continues to operate from the first floor extension at the Civic Centre and face to face appointments are being offered for the most vulnerable customers. Due to LGR, a reassessment is taking place of the requirement for wholesale changes to the Civic Centre reception and are now looking at modifying existing meeting rooms to ensure face to face services can be delivered effectively.			
Website Development	10,000	10,000	0	0	0	10,000	0	0	This project is to enhance the platform to allow for future development of the website. Currently reviewing the scope of this projects with NYCC / LGR on the horizon, it is anticipated in the near future a clearer picture of future requirements for the SDC platform will be known.			
GIS System	26,820	26,820	0	0	0	26,820	0	0	This budget has been carried forward to fund the Contact Centre arrangements. Pending decisions from the Customer LGR workstream this budget will be used to support the required systems.			
Benefits & Taxation System upgrade	28,850	28,850	12,638	12,378	-260	28,850	0	0	This budget is linked to software upgrades supporting Channel Shift as part of the Digital Strategy. This years budget includes a carry forward to deliver the e-billing processes.	15,000	15,000	15,000
HRMS Project	20,000	20,000	18,000	18,073	73	20,000	0	0	This budget is to maintain the current Finance software suite. Initial payment of £18k has been made, the balance of the budget may be required for system changes in the run up to LGR.			
IDOX Planning System	28,225	28,225	23,669	23,755	86	28,225	0	0	To support the IDOX suite of software applications for upgrades and patches as part of the IDOX Roadmap. This ensured that we remained PSN compliant throughout 2022/23.	15,000	15,000	15,000
Adobe Licence Replacement	15,000	15,000	0	0	0	15,000	0	0	Licences replacement programme was delayed to 2022/23. This is being reviewed as part of the infrastructure workstream.			
Finance System Replacement	0	0	0	0	0	0	0	0	Replacement for the finance system has been reforecast into 2024/25 although this will be reviewed as part of LGR transition.		150,000	
SAN Storage	0	0	0	0	0	0	0	0	To replace the existing Councils storage area network with storage on NYCC SAN.	30,000		
Committee Management System	3,000	3,000	0	0	0	3,000	0	0	A decision on the ModernGov software upgrade is expected in Q4 2022/23 as part of legislative changes.			
Upgrade to Assure from M3	4,000	4,000	4,000	4,000	0	4,000	0	0	This budget is to migrate from M3 to Assure software as part of the Digital Transformation programme. The Assure migration is now live, the balance of the budget has now been paid.			
Cash receipting System	17,600	17,600	17,600	17,600	0	17,600	0	0	This budget is to carry out the configuration work to decommission PARIS in Q3 2022/23, and run feeder files directly out of Civica Pay. The works have now been completed in Q3.			
Northgate Revs & Bens	3,600	3,600	0	0	0	3,600	0	0	Budget required for system upgrades following legislative changes in relation to e-billing in line with the Digital Strategy.			
Asset Management Plan - Leisure & Parks	15,005	15,005	8,254	7,644	-610	15,005	0	0	A work programme for 2022/23 is currently being pulled together.	17,746		
Committee Room Microphone system	65,000	65,000	48,750	47,183	-1,567	65,000	0	0	The Committee Room microphone system has been upgraded pending receipt of the invoice. Any balance remaining in this budget is to be utilised to upgrade the projector in the Civic Suite.			

Appendix C : 2022/23 Selby District Council Capital Programme - To 31 December 2022

General Fund	Original Budget Incl C/F	Revised Budget	Year to date Budget	Year to date Actual	Year to date Variance	Forecast	Carry Forward	Forecast Variance	Comments	Forecast 23/24	Forecast 24/25	Forecast 25/26
Skate Park	150,000	0	0	0	0	0	0	0	To improve and enhance the outdoor skatepark adjacent to Selby Leisure Centre. A procurement has taken place but the submissions are still being evaluation. Bidders have stated that the works can't be carried out until the next financial year, the budget has been carried forward to 2023/24.	150,000		
Industrial Units Maintenance	229,400	229,400	0	0	0	229,400	0	0	The Energy Auditor assessments are complete & are now working on finalising the detailed specification for the Prospect centre ahead of issue of tenders, it is likely that works will continue into 2023/24 and the additional budget for investment in the units will be utilised. Work is required to the roof at the Sherburn Enterprise Centre units, anticipate works to be completed in this financial year. Agreed no further works will be undertaken at the Vivars pending the strategic masterplanning exercise in relation to One Public Estate.			
Industrial Units Investment	640,163	640,163	4,122	3,600	-522	50,000	590,163	-590,163	As with the above budget line, the Energy Auditor assessments are complete & are now working on finalising the detailed specification for the Prospect centre ahead of issue of tenders, it is likely that works will continue into 2023/24 utilising this additional budget for investment in the units. Work is required to the roof at the Sherburn Enterprise Centre units, anticipate works to be completed in this financial year. Agreed no further works will be undertaken at the Vivars pending the strategic masterplanning exercise in relation to One Public Estate.	890,832		
Car Park Improvement Programme	490,398	140,398	109,299	109,792	494	140,398	0	0	Work to progress improvement to Back Micklegate and Micklegate car parks is delayed in order to maximise funding options through external funding bids such as the Heritage Action Zone funding; however delays have also been encountered due to discussions with Landowners. Portholme Crescent is now back in use as a car park following the removal of the walk-in testing centre for Covid-19. Work to engage architects to prepare initial design concepts has been delayed due to LGR, it is now expected that this work will commence in the next financial year. The budget for this work has been carried over into 2023/24. Work is now complete at Britannia car park, Tadcaster and all invoices are expected to be paid by year end.	350,000		
ICT - Channel Shift 2 Website & Intranet	13,320	13,320	13,320	13,323	3	13,320	0	0	Citizens Access Portal (Revenues) is now live, Citizens Access Portal (Benefits) has been delayed pending review of its suitability with regards to LGR. The remaining budget has been used for e-forms development.			
ICT - Channel Shift 3 Website & Intranet	18,000	18,000	18,000	17,513	-487	18,000	0	0	Channel shift Phase 3 - Housing management CX Portal project was delayed due to Channel Shift 2 delays, this is in development. As a result of the delays on these projects Channel Shift 3 will be completed in 2022/23.			
ICT - Disaster Recovery Improvements - Software / Hardware	12,040	12,040	0	0	0	12,040	0	0	This budget is for improvements aligned to Microsoft requirements & Disaster Recovery Improvements in 2022/23. A number of Oracle server upgrades will be required throughout Q3 to Q4 2022/23 to ensure that they remain compatible following software upgrades.			
ICT - End User Devices - Software / Hardware	60,260	60,260	0	0	0	60,260	0	0	Budget is used for the replacement hardware in relation to the digital workforce strand of the digital strategy. Discussions are ongoing in relation to replacement of hardware in connection with LGR.	49,500	49,500	49,500
ICT - Digital Workforce - Telephones - Mobile Working	21,270	21,270	0	0	0	21,270	0	0	Budget is for replacement Mobile hardware in relation to the digital workforce strand of the digital strategy. A further 25 trades tablets are potentially required depending on the performance outcomes with the new Housing system. Following the implementation of the Housing System in Q3/Q4 a review can be undertaken to assess the requirements going forward, any decisions will be taken in conjunction with LGR requirements.	9,500	9,500	9,500
South Milford Retaining Wall	15,000	15,000	0	0	0	15,000	0	0	We are still awaiting confirmation from the parish priest as to whether approval for the improvement works to the wall will need to go through a Faculty application (similar to Listed Building Approval). The budget has been carried forward into this financial year, it is currently unknown how long the process will take.			

Appendix C : 2022/23 Selby District Council Capital Programme - To 31 December 2022

General Fund	Original Budget Incl C/F	Revised Budget	Year to date Budget	Year to date Actual	Year to date Variance	Forecast	Carry Forward	Forecast Variance	Comments	Forecast 23/24	Forecast 24/25	Forecast 25/26
Council Play Area Maintenance	272,440	272,440	124,330	124,236	-94	272,440	0	0	Works have completed in Q3 on Petre Avenue, Volta Street, Parkland Drive and Woodlands Avenue play areas & final costs are being reviewed. Costs have increased significantly on the final play area and as no contract has been awarded for works here it may be that work to the final site is delayed until either costs reduce or we can submit a bid for additional capital funding to the new North Yorkshire Council next year.			
Pick Protection Software	8,000	8,000	0	0	0	8,000	0	0	This is a one off budget to maintain the current PICK Protection software. The work has been completed and is expected to be invoiced in due course.			
Sherburn GP Surgery	750,000	750,000	750,000	750,000	0	750,000	0	0	Due diligence was completed in Q2 & the payment has been made in Q3.			
Private Sector - Home Improvement Loans	55,044	55,044	0	0	0	55,044	0	0	The introduction of the revised Private Sector Assistance Policy in April 2023 increased the discretionary grants available and therefore those that would previously have applied for a repairs assistance scheme loan have been directed to the Disabled Facilities Grant Team for assistance. This budget has historically provided very valuable assistance to very vulnerable people and as the repair assistance loan is repayable on sale, has helped a lot more people through loan recycling. We are reviewing what level of spend will be required for year end. Any remaining budget will be carried forward as there is only a limited resource in the DFG budget as this provides emergency assistance.	30,000		
Empty Property Grants	121,780	121,780	0	0	0	121,780	0	0	Empty Homes Grants remain popular and are an excellent way of sourcing much needed private rented accommodation for vulnerable households at risk of homelessness. Our linking of Empty Homes Grant to the homelessness service has attracted a lot of positive interest amongst our district council colleagues and it is hoped that the scheme may be extended throughout North Yorkshire Council from 2023/24. In 2022/23 we have struggled to resource the promotion and administration of this service but this is something that we expect to resolve in Q4.			
Disabled Facilities Grants (DFG)	495,589	495,589	288,692	288,042	-650	495,589	0	0	Due to underspends as a result of Covid the budget has been profiled through to 2024/25. This helps the annual budget by reflecting more accurately the amount granted in the year from the Better Care Fund. YTD 48 have been completed and the expectation is 65 people will have had their home adapted by the end of the year. The year to date spend does not reflect all works carried out due to the lag in invoice processing. YTD 71 referrals have been received this is a 33% increase in referrals and will have a detrimental impact on the time people wait for their DFG. This year there will several significant spends on major adaptations with contributions from NYCC as the costs exceed the DFG statutory and discretionary grant available. The average time from Approval to completion has gone up to approx. 84 days from 79. This is primarily due to supply chain issues and competing demands on contractors but may increase further compounded by the 33% increase in referrals with no increase in processing resource.	500,000	531,981	
Total General Fund	3,693,894	3,193,894	1,466,740	1,463,022	-3,718	2,603,731	590,163	-590,163		2,057,578	770,981	89,000

Appendix C : 2022/23 Selby District Council Capital Programme - To 31 December 2022

Housing Revenue Account	Original Budget Incl C/F	Revised Budget	Year to date Budget	Year to date Actual	Year to date Variance	Forecast	Carry Forward	Forecast Variance	Comments	Approved Programme & Carry Forward Proposal		
										Forecast 23/24	Forecast 24/25	Forecast 25/26
Housing & Asset Management System	103,660	103,660	43,745	43,065	-680	103,660	0	0	The remaining capital balance is expected to be paid following the Phase 2 project completion in early Q4 2022/23.			
St Wilfrid's Court	93,733	93,733	100	77	-23	30,000	63,733	-63,733	The programme scoping meeting identified requirement for significantly more investment than is available in the current budget. This budget will therefore be utilised to address some of the higher priority issues identified during visit, as well as any essential health and safety related works.	63,733		
Environmental Improvement Plan	74,672	74,672	0	0	0	74,672	0	0	Works have completed in Q3 on Petre Avenue, Volta Street, Parkland Drive and Woodlands Avenue play areas & final costs are being reviewed.			
Housing Acquisition and Development	9,391,273	3,881,199	327,500	414,317	86,817	3,246,000	635,199	-635,199	Programme for the development of HRA properties on phase 2 small sites, Starts on these sites has been delayed due to Covid. Work including, feasibility studies, asbestos surveys and garage clearance has been completed. Planning permission for development of the fourth schemes has now been secured. The HDP board have agreed not to go out to tender, but to financially assess based on current indicative build rates, once this is completed further affordability can be assessed. This budget is also allocated to the purchase of S106 properties and for the 1:1 replacement programme, there has been one purchase of a 1:1 property in Q1 & anticipate a further completion in Q4. The in year forecast includes the purchase of further S106 properties with the balance forecasted for 2023/24. Unexpected costs were incurred to bring an acquired property into lettable condition resulting in the allocated budget for these works being exceeded by £67k.	4,098,496		
Community Centre Refurbishment	64,377	64,377	23,283	22,861	-422	64,377	0	0	Work to identify requirements outlined for the community centres under the FRA process has been completed. We have agreed a programme of works to upgrade Fire Safety measures in a number of our community centres, work has commenced in Q2 and we anticipate will be completed in this financial year pending review with the contractor.			
Energy Efficiency Programme	758,759	758,759	758,759	786,020	27,261	1,036,215	0	277,456	A programme of properties was identified for boiler and/or system upgrade this financial year. Year to date our gas contractor has completed 221 installs which included some boilers replaced due to early failure, and this continues to be the case where the lifecycle is not as long as anticipated, therefore putting pressure on the budget. We continue to monitor material/labour availability and upward financial pressures on the same; although thus far these have not manifest in a request for increased rates. We have delivered a small programme of installing 7 air source heat pumps where the existing solid fuel or electric only systems are beyond economical repair. The forecasted overspend of £277k is to be met from increased surplus contributions to the Major Repairs Reserve and existing funds.	554,852	566,504	1,573,263
Health and Safety Improvement Programme	1,053,122	1,458,993	894,245	888,298	-5,947	1,458,993	0	0	A significant programme of work has been allocated to our major works contractor and anticipate to complete 2000 in the financial year (not all of these invoices have been processed as yet). With the focus of being safe and legal we have switched our requirements around to focus on our compliance work in the lead in to LGR therefore, year to date we have completed 872 properties for survey and 1153 electrical surveys (there has been 167 no access year to date so the process for no access is being implemented). Material availability and cost increases continue to pose a significant risk to delivery of the programme.	601,353	613,981	626,261

Appendix C : 2022/23 Selby District Council Capital Programme - To 31 December 2022

Housing Revenue Account	Original Budget Incl C/F	Revised Budget	Year to date Budget	Year to date Actual	Year to date Variance	Forecast	Carry Forward	Forecast Variance	Comments	Forecast 23/24	Forecast 24/25	Forecast 25/26
Property Refurbishment Programme	4,403,810	6,044,716	4,493,537	4,413,102	-80,435	6,044,716	0	0	A significant programme of work has been allocated to our major works contractor and anticipate to complete 2000 in the financial year (not all of these invoices have been processed as yet). With the focus of being safe and legal we have switched our requirements around to focus on our compliance work in the lead in to LGR therefore, year to date we have completed 872 properties for survey and 1153 electrical surveys (there has been 167 no access year to date so the process for no access is being implemented). Material availability and cost increases continue to pose a significant risk to delivery of the programme.	3,755,406	3,862,117	3,898,074
Property Refurbishment Programme	1,144,601	1,144,601	763,451	763,912	461	1,144,601	0	0	Work to deliver the programme of thermal efficiency improvements to 29 pre-cast concrete bungalows at Beech Grove in Sherburn is progressing well. Currently on track to complete the works in Q4 2022/23	0	0	0
Property Investment Programme	1,098,340	1,098,340	29,755	28,953	-802	1,098,340	0	0	A significant programme of work has been allocated to our major works contractor and anticipate to complete 2000 in the financial year (not all of these invoices have been processed as yet). With the focus of being safe and legal we have switched our requirements around to focus on our compliance work in the lead in to LGR therefore, year to date we have completed 872 properties for survey and 1153 electrical surveys (there has been 167 no access year to date so the process for no access is being implemented). Material availability and cost increases continue to pose a significant risk to delivery of the programme. The half year spend is below forecast due to ongoing investigations regarding works required to an unadopted highway within a HRA housing estates. An element of the fire safety works mentioned within the Community Centres Refurbishment Works also includes works to general communal areas which will be covered under this budget.	467,928	477,754	531,011
	0		0	0	0		0	0				
Total HRA	18,186,347	14,723,050	7,334,374	7,360,605	26,231	14,301,574	698,932	-421,476		9,541,768	5,520,356	6,628,609
Total Capital Programme	21,880,241	17,916,944	8,801,114	8,823,627	22,513	16,905,305	1,289,095	-1,011,639		11,599,346	6,291,337	6,717,609

Page 62

	Annual Budget
GF	
Capital Receipts	1,089,427
Grants & Contributions	495,589
Asset Management Reserves	1,003,893
IT Reserve	354,985
CIL	750,000
TOTAL	3,693,894

Forecast
499,264
495,589
503,893
354,985
750,000
2,603,731

Forecast 23/24	Forecast 24/25	Forecast 25/26
920,832	0	0
500,000	531,981	0
517,746	0	0
119,000	239,000	89,000
0	0	0
2,057,578	770,981	89,000

HRA	
Capital Receipts	1,878,255
Major Repairs Reserves	8,691,414
IT Reserve	103,660
S.106 Commuted Sums - affordable housing	7,513,018
TOTAL	18,186,347

649,200
8,818,336
103,660
4,730,378
14,301,574

819,699	0	0
5,443,272	5,520,356	6,628,609
0	0	0
3,278,797	0	0
9,541,768	5,520,356	6,628,609

Appendix D : Programme for Growth 2022/23 Financial Year Project Updates
Multi Year schedule for the project lifespan

Project	Lead Officer	Amended Multi-Year Budget	Position @ 31 December 2022				Full Programme Position			Update	Phasing of future spend			
			In Year Budget 22/23	Spend to Date 22/23	Forecast Full Year Spend 22/23	Forecast In Year variance	Multi-Year Project Budget	Forecast Full Programme Spend	Project Budget Remaining		Forecast 22/23	Forecast 23/24	Forecast 24/25	Forecast 25/26
Healthy Living Concepts Fund	Angela Crossland	77,031	30,000	0	30,000	0	77,031	77,031	0	Of the remaining £77,031 in this fund - £10k allocated to develop active travel sustainable travel packs in line with the visitor economy niche trials work, £30k allocated to development of project with Yorkshire Wildlife Trust for Barlow Common to develop project and funding bids as they arise (Barlow Common delayed due to Covid). Remaining £13k will support public health initiatives identified as part of covid recovery plans. Barlow Common project still in train. To look at enhancement of visitor experience.	30,000	47,031		
Visitor Economy (Tourism & Culture) - P4G	Angela Crossland	617,747	195,784	74,513	195,784	0	617,747	617,747	0	Work to deliver the refreshed Visitor Economy Strategy and the Cultural Development Framework continues. Work on the Food & Drink Improvement Plan is complete and delivery of the first actions (event for food businesses/creation of a food network and supporting food businesses to take part in the residents engagement festival) will begin in Q4, work on the Residents Festival is underway, including the marketing strategy and business liaison plan. Design work on the public art for the Selby Station gateway project is nearly complete and R&D for artwork in the public realm in Tadcaster is also nearly complete. Heritage Interpretation Masterplan complete. Public Art Plan complete. Work on an Arts Council Place Partnership bid is underway - an EOI for £300,000 will be submitted in January 23. There is also the possibility of a combined NY-wide approach (£750k to be submitted in April) so currently awaiting a decision on the correct route - only one of the two possible submissions will be made. Decision on which of the two submissions expected early January 23. The Place Partnership will enable a step-change in cultural provision to take place, centring on the 3 market towns. It will be matched with SDC CDF investment, with potential for additional funds from the Shared Prosperity Fund (£300k). Delivery concentrates on actions in the Cultural Development Framework, including activity to revitalise the High streets, sector development and opportunities for children and young people.	195,784	421,963		
Visitor Economy (Tourism & Culture) - S106 Funding	Angela Crossland	81,722	0	0	0	0	81,722	81,722	0	£81,722 of Section 106 funding within the Visitor economy Budget. £31,722 relating to Kellingley Colliery, to be used for public artwork to create an entrance feature at the main entrance on Weeland Road, making reference to the previous use of the site as a former colliery. £50,000 relating to Staynor Hall, to also be used for public art to be integrated into the Recreational Open space and/or the Landscape Management Areas	0	81,722		
HAZ Selby Stories (P4G Funded spend)	Angela Crossland	54,615	27,900	9,176	34,805	6,905	54,615	54,615	0	Project total £150,950 over 3 years. £60,000 from P4G, £89,500 from Historic England grant. Payment schedule from HE: 21/22 £49,225, 22/23 £26850, 23/24 £13,425. The programme completes 31 March 2024. Programme includes wide-ranging cultural activity in Selby town centre, including performance, exhibitions, artist residencies and testing of outside event spaces (e.g. amphitheatre). Work is well-underway - 6 schools are currently participating in the singing project and discussions with Planning colleagues are underway regarding the installation of stories as stencils in the town centre. Rising costs have necessitated some elements being revised. Historic England have given permission for amendments to the programme (specifically, the cutting of an outdoor exhibition in Summer 23 to allow the scaffolding shrouds project to go ahead. Funding contractually obligated as match fund to Historic England HSHAZ funding.	34,805	19,810		
HAZ Selby Stories - Grant Funded spend	Angela Crossland	76,350	44,755	30,721	50,685	5,930	76,350	76,350	0	Project total £150,950 over 3 years. £60,000 from P4G, £89,500 from Historic England grant. Payment schedule from HE: 21/22 £49,225, 22/23 £26850, 23/24 £13,425. The programme completes 31 March 2024. Programme includes wide-ranging cultural activity in Selby town centre, including performance, exhibitions, artist residencies and testing of outside event spaces (e.g. amphitheatre). Delivery underway with some slippage (agreed by Funder) due to impact of Covid on programme and procurement issues for some areas of delivery. Funding contractually obligated as match fund to Historic England HSHAZ funding.	50,685	25,665		
Low Carbon resources	Stuart Robinson	95,638	15,000	8,822	15,000	0	95,638	95,638	0	This funding supports the employment of a Low Carbon Projects Officer. Officer commenced in April 2021 and has progressed the agreement of a new Low Carbon Strategy and delivery of activity in the Low Carbon Action Plan. Low Carbon Projects Officer left post in June 2022 and recruitment of an effective replacement has been put on hold until at least April 2023.	15,000	40,319	40,319	
Marketing Services - MSP	Stuart Robinson / Communications	139,422	41,947	0	41,947	0	139,422	139,422	0	Funding is used to support employment of a Communications & Marketing Officer and the Officer is in place. The Communications & Marketing Manager left in August 2021 and has not been replaced. The additional challenges of LGR mean the place branding project is unlikely to progress in the way initially planned. Options for alternative use of the funding - along similar lines to the original intention such as supporting communications around the TCF project are under consideration.	41,947	97,475		
Retail Experience - STEP	Duncan Ferguson	1,500	1,500	1,500	1,500	0	1,500	1,500	0	This was a fixed budget to support events, street scene improvements identified by the STEP group who no longer meet. £61k of this budget remained at the start of the 2022/23 financial year, therefore the July P4G report to Executive reallocated the £60k remaining of this budget into the budget, after current year spend, for the Selby Town Regen (Abbey Qtr) project (currently £1m for marketplace and park).	1,500	0	0	
Legal Support	Julian Rudd	100,843	60,000	7,494	25,000	(35,000)	100,843	100,843	0	Legal Support for agreements and advice associated with the P4G programme / projects. At this stage it is expected that all of this budget will be required	25,000	65,000	10,843	
Towns Masterplanning (Regeneration) - P4G Funded	Duncan Ferguson	112,705	92,705	13,387	50,000	(42,705)	112,705	112,705	0	This fund is used for People and Places consultancy (Chris Wade) - now complete. Funding of £50k has been previously used to support the MHCLG Reopening High Street Safely Fund (RHSSF) and 21/22 Welcome Back Fund. A contribution from this fund has also been used to support the Places and Movement Study, in partnership with NYCC Highways and YNY LEP. The next phase of the Places and Movement Study will be supported through this fund (Executive agreed up to £80k), with the spending spread between 22/23 and 23/24.	50,000	62,705		
Strategic Sites Masterplanning - P4G funded	Duncan Ferguson	33,102	33,102	(4,308)	33,102	0	33,102	33,102	0	Funded due diligence work for strategic sites masterplanning, including Selby Station Gateway and consultancy costs for development of feasibility/ viability assessments, Business Cases, surveys, design, legal and valuation fees. AECOM Consultants now appointed (at a total cost of up to £1,380) to undertake One Public Estate (OPE) sites & east of Station Masterplan. This will utilise up to £33k from this budget. During 2022/23, plus £70k grant from OPE & £35k from York & North Yorkshire DODS. The remainder of this budget was unallocated, therefore of the £256k remaining at the start of the 2022/23 financial year, £223k was reallocated in the July 2022 P4G report to P4G Staffing.	33,102	0		
Strategic Sites Masterplanning - Grant funded	Duncan Ferguson	105,000	105,000	73,004	105,000	0	105,000	105,000	0		105,000	0	0	

Project	Lead Officer	Amended Multi-Year Budget	In Year Budget 22/23	Spend to Date 22/23	Forecast Full Year Spend 22/23	Forecast In Year variance	Multi-Year Project Budget	Forecast Full Programme Spend	Project Budget Remaining	Update	Forecast 22/23	Forecast 23/24	Forecast 24/25	Forecast 25/26
Access to Employment	Richard Beason / Julian Rudd	0	0	0	0	0	0	0	0	No spend is anticipated from this budget and the £19,282 remaining budget was therefore reallocated in the July P4G report to P4G Staffing	0			
Growing Enterprise	Richard Beason / Julian Rudd	238,393	118,393	43,244	118,393	0	238,393	238,393		This P4G budget is being used in 2 main areas: 1. To support businesses displaced by the TCF land assembly to relocate within the district. Timing of this spend is now expected to be slightly later than previously expected and will spill into 2023/24 financial year. Current estimate is a 50/50 split between 2022/23 and 2023/24 Up to £120,000 has been identified for this work 2. A post COVID Business Delivery Plan has been developed and is being delivered with the focus on providing a targeted programme of business support, networking and skills events through to March 2023 to include a widening of the skills support programme, addressing recruitment challenges, specific support for hospitality and retail and work with Start-up businesses. Events and activities totalling up to £138393 has been allocated for this work spread over the 2022/23 and 2023/24 accounting years. Subsequent to Q4 21/22, £22.5k has been re-allocated from this budget to the Tadcaster Business Flood Grant Scheme.	118,393	120,000		
Selby TCF Revenue	Duncan Ferguson	57,889	57,889	14,978	57,889	0	57,889	57,889	0	This allocated Budget relates to grant recovery funds received from WYCA. The budget will be used for potential non recoverable revenue costs relating to TCF, and is fully committed for this purpose. Current Year to date expenditure includes holding costs incurred to secured the Selby Railway Club site prior to demolition.	57,889			
HAZ - P4G	Caroline Skelly	9,076	8,700	(6,360)	2,700	(6,000)	9,076	9,076	0	The Project Fund is a match contribution to the ongoing Selby High Streets Heritage Action Zone (HSHAZ) project. The budget covers a programme of community engagement activities and local history events.	2,700	6,376		
High Street shop fronts - P4G	Caroline Skelly	58,799	40,750	25,850	45,750	5,000	58,799	58,799	0	The Project Fund is a Match fund contribution to the Selby High Streets Heritage Action Zone (HSHAZ) project. Budget covers a building improvement grant programme - the P4G money is allocated for professional fees of the HSHAZ architectural team from Buttress architects. The Selby High Street Heritage Action Zone is progressing well with a building improvement grant programme launched leading to a number of building repair to be implemented from 2022 onwards.	45,750	13,049		
High Street shop fronts - Grants	Caroline Skelly	214,401	162,591	82,784	132,591	(30,000)	214,401	214,401	0	Heritage England Grant to support Delivery of the High Street shop fronts and HAZ P4G Programmes. Quarterly claims submitted to HE to reclaim qualifying expenditure incurred under these schemes. There has been a minor reduction in HE grant available of £10,552 as a result of project underclaims. This is under challenge with HE, as this underclaim only incurred as a result of HE instructions, however this funding is considered unlikely to be recovered.	132,591	81,810		
Tadcaster Business Flood Grant Scheme	Angela Crossland	122,500	122,500	122,500	122,500	0	122,500	122,500	0	Funding transferred to Two Ridings Community Foundation to support Tadcaster businesses recovering from flooding. Scheme up and running. 27 businesses currently funded by the scheme.	122,500			
Places and Movement Study (Leveling up Bid Support)	Duncan Ferguson	0	0	0	0	0	0	0	0	Previously for 10% match from Selby District Council to enable a future Levelling Up Fund bid. This budget was reallocated in the July 22 P4G report, with £1m moved to the Selby Abbey Quarter project and £1m as contingency for the TCF project. If this contingency is not required, this latter £1m will subsequently also be reallocated to the Abbey Quarter.	0	0		
Tadcaster Community Sport Trust	Angela Crossland	162,000	162,000	0	162,000	0	162,000	162,000	0	Funding provided for developments at Tadcaster Community Sport Trust. As per the grant framework any funding is to be released in phases subject to achievement of agreed milestones.	162,000	0		
Empty Homes	Simon Parkinson	1,251	650	845	650	0	1,251	1,251	0	This budget supports the work of the private sector housing team and the empty homes officer to bring empty homes back into use. Overall the project is very successful and the Empty Homes Officer has directly helped bring numerous empty homes back into use over the course of the scheme. The majority of this success is achieved through offering advice and assistance to owners. At times, we need to utilise our enforcement powers to secure empty homes and to eradicate issues that are a statutory nuisance or prejudicial to health to neighbours. This budget specifically contributes to this area of enforcement work.	650	601		
Selby District Housing Trust	Phil Hiscott	133,480	133,480	0	133,480	0	133,480	133,480	0	This fund is to support SDHTs role in the more ambitious HDP approved by Executive in January 2018. The budget includes funds to assist with the review of the future of the trust. This review is currently underway and once concluded this budget will be updated.	133,480			
Stepping Up' Housing Delivery	Phil Hiscott	4,437	2,437	102	2,437	0	4,437	4,437	0	The Project will support the implementation of the Housing Development Programme approved by the Executive in January 2018. Seeking opportunities to maximise the social and economic benefits of the Council's asset portfolio. An Affordable Housing Strategy has been agreed by the Executive and work on this scheme is therefore underway in line with the agreed strategy.	2,437	2,000		
Making our Assets work	Duncan Ferguson	34,149	20,000	14,174	15,000	(5,000)	34,149	34,149	0	The budget is targeted at funding due diligence work to bring the Council's own land assets to the market and see them developed. These include small garage sites, Portholme Rd, Egerton Lodge, Barby Rd depot, Bondgate and Burn airfield. This budget is used to fund the feasibility, surveys and technical work to enable the Council's own land assets to be brought forward for development to deliver regeneration and other beneficial uses. This includes costs associated with land and buildings acquired for TCF. Given the latter, the budget is expected to be fully utilised.	15,000	19,149		
Burn	Julian Rudd / Duncan Ferguson	452,650	30,000	3,695	30,000	0	452,650	452,650	0	Works associated with promoting Burn Airfield as a new settlement in Local Plan. Following the Local Plan prioritisation of new settlement options, the future of project to be discussed at November Executive. Committed expenditure relating to legal advice payments are remaining, approx 20k still to be paid out. If the project does not continue, the remaining funds may be available for redistribution, subject to Executive approval, with a need for additional contingency funding for the Council's TCF project.	30,000	422,650		
Asset Strategy	Phil Hiscott	80,000	0	0	0	0	80,000	80,000	0	Work to review/agree the brief was completed pre LGR. Due to Local Government Reorganisation an Asset Strategy for Selby District Council is no longer required.	0	80,000		

Project	Lead Officer	Amended Multi-Year Budget	In Year Budget 22/23	Spend to Date 22/23	Forecast Full Year Spend 22/23	Forecast In Year variance	Multi-Year Project Budget	Forecast Full Programme Spend	Project Budget Remaining	Update	Forecast 22/23	Forecast 23/24	Forecast 24/25	Forecast 25/26
Finance Support	Peter Williams	114,708	57,354	0	57,354	0	114,708	114,708	0	Additional support for P4G projects is now in place	57,354	57,354		
TCF Site Acquisitions Property Running Costs. Selby Business Centre Car Park	Duncan Ferguson / Phil Hiscott	3,673	3,700	(5,931)	(3,688)	0	3,673	3,673	(0)	Selby Business Centre site purchased via the Selby Gateway TCF project. Budget represents the revenue implications of the car park of the building. Budget anticipated to be in surplus for the initial year, before moving to a net cost over the next two years. Net budget of £2,770 for the whole site for the period in question	-3,688	7,361		
TCF Site Acquisitions Property Running Costs. Selby Business Centre Industrial Units	Duncan Ferguson / Phil Hiscott	22,595		(46,306)	7,388	0	22,595	22,595	0	Selby Business Centre site purchased via the Selby Gateway TCF project. Budget represents the revenue implications of the Industrial units of the building. Budget currently in surplus for the year as tenants currently remain on site. As relocations commence and costs of occupation fall to the council, the surplus on the budget will subsequently decrease. Net budget of £2,770 for the whole site for the period in question	7,388	15,207		
New lane - Public Realm - P4G Spend	Caroline Skelly	200,000	0	0	50,000	50,000	200,000	200,000	0	The Project is a Match fund contribution to the Selby High Streets Heritage Action Zone (HSHAZ) project. The project is under development with other SDC and NYCC projects that relate to the redesign off New Lane, Selby. Active discussions are ongoing as to the best method of delivering the project, with feedback from interested parties factoring in to considerations.	50,000	150,000		
New lane - Public Realm - Grant Funded spend	Caroline Skelly	100,000	30,000	0	52,500	22,500	100,000	100,000	0	Heritage England Grant to support Delivery of the New Lane - Public Realm project	52,500	47,500		
Selby TCF Capital - P4G	Duncan Ferguson	6,844,739	1,250,000	0	1,250,000	0	6,844,739	6,844,739	0	A significant amount of funding from this budget has been put forward as match funding within the Council's TCF proposals for Selby Station including contingency for the purchases of property. It also includes £4m to fund the Station Plaza element of the Station Gateway scheme. Spend to date has been on the Selby Business Centre which was acquired in December, plus James William House and the Selby Railway Club (both to be reclaimed from TCF funds). This budget also includes £1m funding to acquire strategic development sites consistent with the Councils regeneration and commercial development opportunities and the Selby TCF project. £250k of the funding allocated for land acquisition outside of (but adjacent to) the Station Gateway area was reallocated out of this budget to P4G Staffing via the July 2022 P4G report. The July report also allocated a further £1m to this project as contingency for TCF delivery, however if this extra funding is not required this will subsequently be reallocated to the Selby Abbey Quarter Project. Further purchases of land adjacent to TCF site area anticipated in 2022/3 had been estimated at £750k, however this is now anticipated to be concluded in early 2023/24. A general fund of £500k has been provided for further anticipated TCF expenditure in the year.	500,000	4,844,739	1,500,000	
Selby TCF Capital - WYCA Grant	Duncan Ferguson	300,000	300,000	174,645	300,000	0	300,000	300,000	0	Grant funding received from West Yorkshire Combined Authority relating to qualifying capital expenditure incurred as part of the TCF capital programme. Selby DC qualifying capital costs relate to Land Assembly and Property Acquisition. Funding received in current year relates primarily to grant funding provided to facilitate the council's purchase of James William House. The purchase of the Selby Railway Club was completed in Q1. The purchase of land and legal agreements with Viking Shipping are close to being finalised.	300,000	0		
Low Carbon projects (Phase 1) CAPITAL	Gillian Bruce / Stuart Robinson	239,400	0	0	0	0	239,400	239,400	0	Following the departure of the Low Carbon Projects Officer in June 2022, there is no staffing resource to progress the development of a business case to Executive or deliver subsequent projects at this stage. This will be the case until at least April 2023. However, there may be an opportunity to plant some trees in Q4, should that emerge it will require a request to draw down a small amount of funding.	0	239,400		
Town Regen Selby	Duncan Ferguson	2,059,281	25,000	0	25,000	0	2,059,281	2,059,281	0	This project include the enhancement of Selby Market Place and Selby Park and is known as the Abbey Quarter initiative. It will make space around the Abbey event ready, creating a more welcoming and accessible area, and will rejuvenate the Park, enhancing the links with the Abbey. As part of the July P4G report, additional funds were reallocated to this budget to fund a Phase 2 of improvements to the Abbey Quarter / Park. Additional funding to the extent of £60k from the STEF budget, and £1m from the Levelling up Bid support was incorporated into this budget. A further £1m of funding may also be further allocated from this budget from TCF contingency, if that contingency pot is not required. Consultant spend expected first two years of this project.	25,000	250,000	1,284,281	500,000
Town Centre Tadcaster	Duncan Ferguson	479,328	33,875	12,345	33,875	0	479,328	479,328	0	This fund enables the Tadcaster Bus station project, which will refurbish the public toilet and provide a changing places unit, together improvements to the bus station structure and surrounds for a better visitor experience. A further £150k, previously allocated to 43 Kirkgate refurbishment, was added to this budget, increasing the project budget for work to the bus station to £500k.	28,220	225,554	225,554	
Town Centre Sherburn	Duncan Ferguson	500,000	30,000	9,335	30,000	0	500,000	500,001	(1)	Low Street/Wolsey Croft public realm improvements to east side of village centre, realignment of parking, improved surface materials, greenery, signage, and street furniture. Project includes Align Property Services fees. Initial work on the business case for the Low Street Scheme has indicated an small recurring revenue cost of £2k p.a may be incurred to the general fund as a result of the scheme. This is proposed to be funded by an permanent reduction to the LEP & Partnership contribution budget, to enable the scheme to progress with nil bottom line impact to the general fund	27,375	236,313	236,313	
Sherburn Projects	Duncan Ferguson	562,202	562,202	208,619	562,202	0	562,202	562,202	0	A range of Sherburn 'legacy' projects will be delivered by local partners up to 650k. Three have been approved to date – a community cinema and roof repairs, both at the Sherburn Old Girls School community venue, plus Eversley Park improvements. Three other applications have now been submitted, these are Fairways Park revised proposal for disused bowling green, White Rose Sports Centre conversion of flat green bowling pitch and tennis court improvements, and Highfield Green play equipment improvements. Both the Highfields scheme and White Rose scheme require further internal assessment before being submitted to the Grant Award Panel. Funding that was being considered for a land assembly opportunity was reviewed and subsequently, of the £1,062k of budget remaining at the start of the 2022/23 financial year, £500k was reallocated to P4G Staffing as part of the July 2022 P4G report.	562,202	0	0	
Tadcaster Projects	Duncan Ferguson	0	0	0	0	0	0	0	0	Budget originally to fund new projects in Tadcaster. This budget was reallocated to fund P4G Staffing as part of the July P4G Report	0	0		
Staffing costs		4,582,136	1,395,010	766,047	1,171,074	(223,936)	4,582,136	4,582,136	(0)	This covers all the P4G funded posts across SDC including the extensions to contracts approved in the budget. These posts support delivery of this P4G programme. It also covers the additional core staffing costs in a number of teams required to deliver the Council's corporate growth ambitions including the Economic Development and Regeneration team (to deliver the Economic Development Framework 2 year action plan) and key posts in Communities and Partnerships, Planning and Marketing and Communications. The July 2022 Report extended the funding available for P4G posts for the further two years. The current phasing of future staffing expenditure reflects this extension, and reflects the costs of employing current P4G staff until 31.03.2025	1,233,387	1,643,295	1,705,455	
Contingency		0	0	0	0	0	0	0	0	The balance remaining on Tadcaster Linear Park has been transferred back to P4G contingency. Budget for the Housing Development Feasibility Work (£289,368) has been moved back to contingency as this work will now fall under the Housing Revenue Account. £100k from Contingency has been utilised in Q1 to support the Tadcaster Flood Support Scheme. The remainder was reallocated to P4G Staffing in the July P4G report	0			
TOTAL P4G PROGRAMME		19,072,763	5,194,224	1,634,877	4,941,918	(252,306)	19,072,763	19,072,763	0		4,245,951	9,324,047	5,002,765	500,000

Funding Split	External Grants	S106	Reserve Funded - P4G Reserve	Reserve Funded - Capital Receipts	Total P4G Programme	External Grants	S106	Reserve Funded - P4G Reserve	Reserve Funded - Capital Receipts	Total P4G Programme	External Grants	S106	Reserve Funded - P4G Reserve	Reserve Funded - Capital Receipts	Total P4G Programme
	795,751	81,722	15,345,289	2,850,000	19,072,763	695,751	81,722	15,445,289	2,850,000	19,072,763	588,276	81,722	6,284,850	2,850,000	9,324,047
	612,346	-	4,581,878	-	5,194,224	612,346	-	4,581,878	-	5,194,224	107,475	-	5,002,765	-	5,002,765
	361,155	-	1,273,722	-	1,634,877	361,155	-	1,273,722	-	1,634,877	0	-	1,705,455	-	1,705,455
	588,276	-	4,353,642	-	4,941,918	588,276	-	4,353,642	-	4,941,918	0	-	5,002,765	-	5,002,765
	-24,070	-	-228,236	-	(252,306)	-24,070	-	-228,236	-	(252,306)	0	-	-	-	-
	695,751	81,722	15,445,289	2,850,000	19,072,763	695,751	81,722	15,445,290	2,850,000	19,072,763	588,276	81,722	6,284,850	2,850,000	9,324,047

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Report Reference Number: S/22/23

To: Scrutiny Committee
Date: 23 March 2023
Author: Dawn Drury, Democratic Services Officer
Lead Executive Member: Councillor Cliff Lunn, Lead Member for Finance and Resources
Lead Officer: Karen Iveson, Chief Finance Officer

Title: Treasury Management – Quarterly Update Q3 - 2022-23

Summary:

The Scrutiny Committee is asked to consider the report of the Chief Finance Officer which reviews the Council's borrowing and investment activity (Treasury Management) for Q3 and presents performance against the Prudential Indicators.

The Quarter 3 report was considered was considered by the Executive at its meeting on 2 February 2023.

Recommendation:

The Scrutiny Committee is asked to consider the content of the reports and make any comments on the Council's treasury management.

Reasons for recommendation

The Committee is asked to consider the information as set out in the reports as part of their role in reviewing and scrutinising the performance of the Council in relation to its policy objectives, performance targets and/or particular service areas. The information contained in the reports is required in order to comply with the Treasury Management Code of Practice.

1. Introduction and background

1.1 Please see section 1 of the report considered by the Executive on 2 February 2023 attached at Appendix 1.

2. The Report

2.1 Please see section 2 of the report considered by the Executive on 2 February 2023 attached at Appendix 1.

3. Alternative Options Considered

3.1 None applicable.

4. Implications

4.1 Legal Implications

4.2 Please see section 4 of the report considered by the Executive on 2 February 2023 attached at Appendix 1.

4.3 Financial Implications

4.4 Please also see section 4 of the report considered by the Executive on 2 February 2023 attached at Appendix 1.

4.5 Policy and Risk Implications

4.6 Not applicable.

4.7 Corporate Plan Implications

4.8 The Council's Corporate Plan sets out long term plans to make Selby District a great place to do business, enjoy life, make a difference, supported by the Council delivering great value. An effective scrutiny function is essential to fair and transparent decision making, which underpins the work of the Council. This scrutiny function includes reviewing and scrutinising the performance of the Council in relation to its policy objectives, performance targets and/or particular service areas. The information contained in the reports enables the Council to monitor its treasury management arrangements and to ensure that the Treasury Management Code of Practice is complied with.

4.9 Resource Implications

4.10 None applicable.

4.11 Other Implications

4.12 Not applicable.

4.13 Equalities Impact Assessment

4.14 Not applicable.

5. Conclusion

5.1 The Scrutiny Committee discharges the Council's statutory overview and scrutiny functions and as such has responsibility for reviewing the Council's performance; the Committee's comments and observations on treasury management are welcomed.

6. Background Documents

6.1 None.

7. Appendices

Appendix 1 – Executive Report from 2 February 2023
Appendix A of Executive Report from 2 February 2023

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Report Reference Number: E/22/37

To: Executive
Date: 2 February 2023
Status: Non-Key Decision
Ward(s) Affected: All
Author: Chris Chapman, Accountant
Lead Executive Member: Councillor Cliff Lunn, Lead Executive Member for Finance and Resources
Lead Officer: Karen Iveson – Chief Finance Officer, S151

Title: Treasury Management – Quarterly Update Q3 2022/23

Summary:

This report reviews the Council's borrowing and investment activity (Treasury Management) for the period 1 April 2022 to 31 December 2022 and presents performance against the Prudential Indicators.

Investments – The Council's investments held in the NYCC Investment pool have averaged £87.8m over the quarter at an average rate of 2.79% and earned interest of £617.0k. Total interest earned to the end of December stands at £1075.2k (£775.5k allocated to the General Fund; £299.7k allocated to the HRA) which is £960.8k above the year-to-date budget. Current trends indicate that forecast returns for the year could be in the region of £1,853.7k (£1,337.1k GF, £516.6k HRA) a total budget surplus of £1,701.2k. For the General Fund, any interest earned above a £350k threshold is to be transferred to the Contingency Reserve. This figure is currently forecast to be £987.1k.

Investments have performed positively as a result of the regular and sustained rises in Bank of England base rate that have been experienced over the course of the year, as well as higher sustained cash balances. Base rate has risen from 0.25% when budgets were initially set, to their current level of 3.50%. The forecasted return for the year outlined above takes into account the tapering effect of these rises, as older investments at lower rates mature and are replaced by newer investments at higher rates. This position remains fluid as further base rate rises, currently anticipated by the market, will serve to further increase potential returns.

In addition to investments held in the pool, the council has £4.55m invested in property funds as at 31st December 2022. The funds have achieved a 3.22% revenue return and 16.75% capital loss over the course of the year, resulting in revenue income of £127.4k and an 'unrealised' capital loss of £914.6k. Following the peak in Capital value reported in the Q4 2021/22 and Q1 2022/23 treasury reports, a subsequent capital loss has been incurred as a result of the current strain on commercial property markets, driven by the

increasing cost of borrowing that has been seen as the year progressed. These funds remain long term investments and changes in capital values are realised when the units in the funds are sold.

Borrowing – Long-term borrowing totalled £52.833m at 31 December 2022, (£1.6m relating to the General Fund; £51.233m relating to the HRA), Interest payments of £1.917m are forecast to be paid in 2022/23, a saving of £59k against budget. The Council has no plans for any short-term borrowing for the year.

Prudential Indicators – the Council’s affordable limits for borrowing were not breached during this period.

Looking ahead to the remainder of 2022/23, investment returns are expected to continue to rise as further base rate increases are expected. Latest estimates show an increase to 4.25% by March 2023. This position remains highly fluid and is based on the latest expectations by the Council’s treasury advisors.

Recommendation:

That the Executive endorse the actions of Officers on the Council’s treasury activities for Q3 2022/23 and approve the report.

Reasons for recommendation

To comply with the Treasury Management Code of Practice, the Executive is required to receive and review regular treasury management monitoring reports.

1. Introduction and background

- 1.1 This is the third monitoring report for treasury management in 2022/23 and covers the period 1 April 2022 to 31 December 2022. During this period the Council complied with its legislative and regulatory requirements.
- 1.2 Treasury management in Local Government is governed by the CIPFA “Code of Practice on Treasury Management in the Public Services” and in this context is the management of the Council’s cash flows, its banking and its capital market transactions, the effective control of the risks associated with those activities and the pursuit of optimum performance consistent with those risks. This Council has adopted the Code and complies with its requirements.
- 1.3 The Council’s Treasury Strategy, including the Annual Investment Strategy and Prudential Indicators was approved by Council on 24 February 2022.
- 1.4 The two key budgets related to the Council’s treasury management activities are the amount of interest earned on investments £152.5k (£110k General Fund, £42.5k HRA) and the amount of interest paid on borrowing £1.976m (£75k General Fund, £1.901m HRA).

2. The Report

Market Conditions and Interest Rates

2.1 The Council's treasury advisors Link Group summarised the key points associated with economic activity in 2022/23 up to 31st December 2022:

- Latest Chartered Institute of Procurement and Supply surveys appear to be pointing towards a tailing off in domestic housebuilding, with falling prices resulting in potential housing schemes now being seen as unviable.
- October growth figures came in at the upside of market expectations, with a 0.5% monthly growth in October, leaving in down 0.3% over the past three months.
- At sector level, services growth was stronger than expected, although it failed to recoup losses seen in September, where activity was hit by the Queen's State Funeral.
- November & December MPCs saw bank rate continue to increase, by 75bps and 50bps respectively, to its current level of 3.50%. The majority of MPC members indicated that further rate hikes will likely be necessary, with rates expected to peak at 4.50% following anticipated increases in the February, March and May MPC meetings.
- Looking ahead, the Bank of England has projected that growth would remain negative to the tune of 1.5% in 2023 and a further 1% in 2024, which would cause unemployment to rise to 6.5% by the end of 2025. On the inflation front, the November inflation figures came in marginally weaker than markets had expected, although it will take a few more releases to confirm that the peak position was October.

Interest Rate Forecasts

2.2 The current interest rate forecasts (as at 3rd January 2023) of Link Group are as follows:

Date	Bank rate	5-year PWLB*	10-year PWLB*	25-year PWLB*	50-year PWLB*
	%	%	%	%	%
Current rates	3.50%	4.28%	4.39%	4.66%	4.29%
March 2023	4.25%	4.20%	4.40%	4.60%	4.30%
June 2023	4.50%	4.20%	4.40%	4.60%	4.30%
Sept 2023	4.50%	4.10%	4.30%	4.50%	4.20%
Dec 2023	4.50%	4.00%	4.10%	4.40%	4.10%
March 2024	4.00%	3.90%	4.00%	4.20%	3.90%
June 2024	3.75%	3.80%	3.90%	4.10%	3.80%
Sept 2024	3.50%	3.60%	3.80%	4.00%	3.70%
Dec 2024	3.25%	3.50%	3.60%	3.90%	3.60%

* Net of certainty rate 0.2% discount

2.3 The previous months have seen the Bank of England continue to take sustained action via increases to the bank base rate in their effort to combat inflationary pressures. As such base rate set by the Monetary Policy Committee (MPC) is currently sitting at 3.50%. As shown in the forecast table above, significant further increases in bank rate are anticipated over the coming months, with base rate currently expected to be around 4.25% at the time of Q4 reporting in March 2023. This position remains highly fluid given the current economic situation and will be updated and reviewed in future Treasury reports.

Annual Investment Strategy

2.4 The Annual Investment Strategy outlines the Council's investment priorities which are consistent with those recommended by DCLG and CIPFA:

- Security of Capital; and
- Liquidity of its investments

2.5 The Investment of cash balances of the Council are managed as part of the investment pool operated by North Yorkshire County Council (NYCC). In order to facilitate this pooling, The Councils Annual Investment strategy and Lending List has been aligned to that of NYCC.

2.6 NYCC continues to invest in only highly credit rated institutions using the Link suggested creditworthiness matrices which take information from all the credit ratings agencies. Officers can confirm that the Council has not breached its approved investment limits during the year.

2.7 The Council's investment activity in the NYCC investment pool up to 31st December 2022 was as follows:

- | | |
|---|-----------|
| • Balance invested at 31 December 2022 | £88.32m |
| • Average Daily Balance Q3 2022/23 | £87.78m |
| • Average Interest Rate Achieved Q3 2022/23 | 2.79% |
| • Total Interest Budgeted for 2022/23 | £152.5k |
| • Total Forecast Interest for 2022/23 | £1,853.7k |

2.8 The average return to the end of December 2022/23 of 2.79% compares with the average benchmark returns as follows:

- | | |
|-------------|-------|
| • 1 month | 3.18% |
| • 3 months | 2.74% |
| • 6 months | 2.15% |
| • 12 months | 1.40% |

Commentary on Investment Returns

- 2.9 As indicated above in paragraph 2.7, the total interest returns for 22/23 is currently forecast to amount to approximately £1,853.7k for the year, a figure that compares positively to the budgeted figure of £152.5k.
- 2.10 There are two primary reasons for this over-performance against budget. First, that average cash balances held and invested by the council have remained higher than anticipated over the course of the previous year. Second, that Average interest rates currently achieved on council investments are significantly higher than was previously anticipated.
- 2.11 The table below summarises current assumptions, vs the assumptions used at the time the budget was set in these two areas.

	Budget	Current Position
Average Cash balance (Full year)	£61,000k	£84,936k
Average Interest rate (Full year)	0.25%	2.18%
Annual Forecast Interest	£152.5k	£1,853.7k

- 2.12 Cash Balances held and invested by the council were expected to decrease significantly, as expenditure accelerated on the Council's Capital and P4G programmes. Slippage in these programmes between financial years however has meant that balances have continued to remain high, with the invested balance as at 31.12.2022 sitting at £88.32m. Significant expenditure in these programmes is now anticipated to be incurred in the second half of the current financial year, with an anticipated additional £8.2m (Capital) and £3.2m (P4G) of expenditure between now and 31.03.2023. This additional expenditure is anticipated to facilitate the decrease in cash balances that was previously anticipated to have occurred prior to the 22/23 financial year.
- 2.13 The average interest rate achieved on council investments has also increased significantly faster than was previously anticipated. The rate used in determining the Council's investment returns is based upon the expected movement in Bank of England base rate over the course of the year, as advised by the Council's Treasury Advisors, Link Group. At the time the budget was set, the base rate stood at 0.10%, with Link Group not expecting any increase in rate until the 24/25 financial year, whereupon the rate was expected to rise to 0.25%. The wider global economic situation, however, has led the Bank of England Monetary Policy Committee to increase base rates at an unprecedented rate, in an attempt to combat Inflationary pressures. Whilst this has had a positive impact on the council's investment returns, there will nonetheless be corresponding pressures in other areas of council expenditure, such as expenditure on energy and fuel.

Borrowing

- 2.14 It is a statutory duty for the Council to determine and keep under review its “Affordable Borrowing Limits”. The Council’s approved Prudential Indicators (affordable limits) were outlined in the Treasury Management Strategy Statement (TMSS). A list of the limits is shown at Appendix A. Officers can confirm that the Prudential Indicators were not breached during the year.
- 2.15 The TMSS indicated that there was no requirement to take long-term borrowing during 2022/23 to support the budgeted capital programme. Currently there are no plans to undertake further long-term borrowing in the coming financial year.
- 2.16 The Council approved an Authorised Borrowing Limit of £78m (£77m debt and £1m Leases) and an Operational Borrowing Limit of £73m (£72m debt and £1m Leases) for 2022/23 on the 24 February 2022 within the Council’s Treasury Strategy.
- 2.17 As at 31st December 2022 Long-term borrowing totalled £52.833m, (£1.6m relating to the General Fund; £51.233m relating to the HRA). This figure is forecast to remain unchanged throughout the year, with the next scheduled loan repayment scheduled for March 2035.
- 2.18 The Treasury strategy, in relation to capital financing, is to continue the voluntary set aside of Minimum Revenue Provision (MRP) payments from the HRA in relation to self-financing debt, to allow for repayment of the outstanding debt. Following an updating of the HRA business plan in 2021/22, the voluntary set aside of HRA MRP payments has been reprofiled over the life of the existing debt, a change from the original 30 year profiling period. As a result of this update, £1.21m of HRA Voluntary MRP is currently forecast to be incurred in 2022/23.
- 2.19 As at 31st December 2022, the Council was in an under-borrowed position of £1.5m, unchanged from the position reported at Q1 & Q2. This means that capital borrowing (external debt) is currently and temporarily lower than the Council’s underlying need to borrow. This under-borrowed position has been driven by the council’s utilisation of internal borrowing, a Treasury Management practice whereby a Council can defer the need to borrow funds externally, thus attracting additional interest expenses, by utilising its existing cash balances to finance its capital programme. At year end, following the voluntary set aside of the MRP payments, the council is forecast to be in an over-borrowed position of £772k. This is in line with expectations set out in the approved Treasury Management Strategy and in line with the figures reported at Q1 and Q2.

Capital Strategy

- 2.20 The Capital Strategy was included as part of the Council’s Annual Treasury Management and Investment Strategy 2022/23, approved in February 2022. The Capital Strategy sets out how capital expenditure, capital financing and treasury management contribute to the provision of Corporate and service objectives and properly takes account of stewardship, value for money, prudence, sustainability and affordability. It sets out the long-term context in which capital expenditure and

investment decisions are made and gives due consideration to both risk and reward and impact on the achievement of priority outcomes.

- 2.21 Alternative non-treasury investments are considered as part of the Capital Strategy. Given the technical nature of potential alternative investments and strong linkages to the Council's Treasury Management function, appropriate governance and decision-making arrangements are needed to ensure robust due diligence in order to make recommendations for implementation. As a result, all investments are subject to consideration and where necessary recommendations of the Executive.
- 2.22 Aside from the existing loans to Selby & District Housing Trust to support the Housing Delivery Programme, no further options for alternative investments are currently being pursued.

Housing Delivery Programme Loans

- 2.23 The Housing Delivery Programme has delivered a number of successful schemes so far, in partnership with Selby & District Housing Trust. No further schemes are planned, though the existing loans to fund provision of affordable homes in the District have continued over the course of Q3 2022/23. Discussions are currently ongoing with the Trust around the potential to repay the loans detailed below, and purchase the properties owned by the Trust.

Scheme	Loan Rate %	Principal Outstanding as at 31 December 2022 £	Interest at Dec 22/23 £	Interest Full year £
Kirgate, Tadcaster	4.56%	178,293	6,386	8,514
St Joseph's St	4.20%	193,573	6,249	8,331
Jubilee Close, Riccall	3.55%	514,240	13,808	18,410
Ulleskelf	4.87%	1,017,691	37,253	49,670
Ousegate	3.65%	825,158	22,872	30,496
Total Principal / Average Rate	4.19%	2,728,955	86,567	115,423

Commercial Property Investments

- 2.24 The Council currently possesses one Commercial Property, the former NatWest Bank located in Tadcaster. As part of the Council's wider P4G programme a decision has been made to declare the property as surplus to council requirements and formally dispose of the property.

Property Funds

- 2.25 The forecast position on Property Funds at 31 December 2022 is as follows:

In Year Performance

Fund	Bfwd Investment £k	Valuation as at 31-Dec-22 £k	In Year Performance Q3 22/23			
			Capital Gain / (Loss)		Revenue Return	
			£k	%	£k	%
Blackrock	2,823.44	2,335.62	(487.8)	(17.28)	53.2	2.62
Threadneedle	2,636.30	2,209.49	(426.8)	(16.19)	74.2	3.87
Total	5,459.73	4,545.11	(914.6)	(16.75)	127.4	3.22

Total Fund Performance

Fund	Original Investment £k	Valuation as at 31-Dec-22 £k	Total Performance			
			Capital Gain / (Loss)		Revenue Return	
			£k	%	£k	%
Blackrock	2,502.50	2,335.62	(166.9)	(6.67)	321.8	3.09
Threadneedle	2,439.24	2,209.49	(229.7)	(9.42)	429.9	4.30
Total	4,941.73	4,545.11	(396.6)	(8.03)	751.7	3.69

2.26 Investments held in Property Funds are classified as Non-Specified Investments and are, consequently, long term in nature. Valuations can, therefore, fall and rise over the period they are held. Any gains or losses in the capital value of investments are held in an unusable reserve on the balance sheet and do not impact on the General Fund until units in the funds are sold.

2.27 Following the peak in value that the funds experienced at the beginning of the current financial year, the Capital Values of both funds have continued to experience the reduction in value that was reported in Quarter 2. At the end of December 2022/23, the funds have demonstrated a combined capital loss of £914.6k so far for the year, and a loss of £396.6k against initial purchase price. This loss has been incurred as a result of the current strain on commercial property markets, driven by the increasing cost of borrowing that has been seen as the year progressed. This strain has resulted in the recent decrease in the value of the funds to their current levels, which, combined with the reported value of the funds at the beginning of the year being the highest since the Council took ownership of the funds, has resulted the loss figure reported. Both funds continue to generate a positive revenue return however, amounting to £127.4k over the course of the year by the end of December 2022.

3. Alternative Options Considered

3.1 The Council has access to a range of investments through the pooled arrangements in place through North Yorkshire County Council.

4. Implications

4.1 Legal Implications

There are no legal implications as a direct result of this report.

4.2 Financial Implications

The financial implications are set out in the report.

4.3 Policy and Risk Implications

4.3.1 Management of the Council's treasury activities are in accordance with approved policies. Treasury management in Local Government is governed by the CIPFA "Code of Practice on Treasury Management in the Public Services" which aims to ensure the effective control of the risks associated with those activities and the pursuit of optimum performance consistent with those risks. This Council has adopted the Code and complies with its requirements.

4.4 Corporate Plan Implications

4.4.1 There are no direct Corporate Plan implications as a result of this report.

4.5 Resource Implications

4.5.1 The resources necessary to manage the Council's Treasury activities are contained within the collaboration agreement with NYCC.

4.6 Other Implications

4.6.1 There are no other implications as a direct result of this report.

4.7 Equalities Impact Assessment

4.7.1 There are no equalities impacts as a direct result of this report.

5. Conclusion

5.1 Overall the Council's investments have continued to generate strong revenue returns over the course of the quarter. This has been driven by the sustained increases in the bank base rate which will translate into continued increasing investment returns into the New Year, as older investments at lower value are replaced with those at higher rates.

5.2 After the sustained period of Capital growth that has been reported since the midst of the Covid-19 Pandemic, the Council's Property Fund investments have since reported a second consecutive quarter of decreasing Capital Value. Both funds continue to generate positive revenue returns for the Council, however. These investments are intended to be longer term in nature and as such their strong capital growth will not impact on the General Fund until units in the funds are sold,

with any change in value (up or down) until that point held on the Balance Sheet in an unusable reserve.

- 5.3 The Council's debt position is in line with expectations set out in the Strategy. Opportunities to ensure the optimisation of the Council's Debt Portfolio will remain under review, however at present no changes are expected, either via the early resettlement of existing debt or the raising of further borrowing.
- 5.4 The Council operated within approved Strategy Indicators over the course of the quarter, with no breaches on authorised limits. The Prudential Indicators are reviewed annually as part of the Treasury Strategy to ensure approved boundaries remain appropriate; activities during Q3 2022/23 have not highlighted any concerns.

6. **Background Documents**

None.

7. **Appendices**

Appendix A – Prudential Indicators as at 31 December 2022

Contact Officer:

Chris Chapman, Accountant – External Clients, NYCC
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Karen Iveson, Chief Finance Officer
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Prudential Indicators - As at 31 December 2022

Note	Prudential Indicator	2022/23 TM Strategy	Quarter 3 Actual
1	Capital Financing Requirement £'000	52,133	54,350
	Gross Borrowing £'000	52,833	52,833
	Investments £'000	53,216	95,591
2	Net Borrowing £'000	-383	-42,758
3	Authorised Limit for External Debt £'000	78,000	52,833
4	Operational Boundry for External Debt £'000	73,000	52,833
5	Limit of fixed interest rates based on net debt %	100%	100%
	Limit of variable interest rates based on net debt %	30%	0%
6	Principal sums invested for over 364 days		
	1 to 2 years £'000	20,000	0
	2 to 3 years £'000	15,000	0
	3 to 4 years £'000	5,000	0
	4 to 5 years £'000	5,000	0
7	Maturity Structure of external debt borrowing limits		
	Under 12 months %	20%	0.00%
	1 to 2 years %	20%	0.00%
	2 to 5 years %	50%	0.00%
	5 to 10 years %	50%	0.00%
	10 to 15 years %	50%	3.00%
	15 years and above %	90%	97.00%

1. Capital Financing Requirement – this is a measure of the Council's underlying need to borrow long term to fund its capital projects.

2. Net Borrowing (Gross Borrowing less Investments) – this must not except in the short term exceed the capital financing requirement.

3. Authorised Limit for External Debt – this is the maximum amount of borrowing the Council believes it would need to undertake its functions during the year. It is set above the Operational Limit to accommodate unusual or exceptional cashflow movements.

4. Operational Boundary for External Debt – this is set at the Council's most likely operation level. Any breaches of this would be reported to Councillor's immediately.

5. Limit of fixed and variable interest rates on net debt – this is to manage interest rate fluctuations to ensure that the Council does not over expose itself to variable rate debt.

6. Principal Sums Invested for over 364 days – the purpose of these limits is so that the Council contains its exposure to the possibility of loss that might arise as a result of having to seek early repayment or redemption of investments.

7. Maturity Structure of Borrowing Limits – the purpose of this is to ensure that the Council is not required to repay all of its debt in one year. The debt in the 15 years and over category is spread over a range of maturities from 23 years to 50 years.



Report Reference Number: S/22/24

To: Scrutiny Committee
Date: 23 March 2023
Ward(s) Affected: All
Author: Dawn Drury, Democratic Services Officer
Lead Officer: Alison Hartley, Solicitor to the Council

Title: Scrutiny Committee Draft Annual Report 2022-23

Summary:

A Draft Annual Report 2022-23 is provided for the Committee's consideration and approval.

Recommendations:

To approve the Scrutiny Committee Annual Report 2022-23.

Reasons for recommendation

The Scrutiny Committee is required, under Article 6 of the Constitution, to prepare an Annual Report reviewing its work during the previous municipal year.

1. Introduction and background

1.1 Article 6 of the Constitution requires the Scrutiny Committee to prepare an annual report which should review its work during the previous municipal year.

1.2 In the 2022-23 municipal year the Scrutiny Committee met on 7 occasions.

2. The Report

2.1 A draft Annual Report 2022-23 is attached at Appendix A. This has been drafted by the 2022-23 Chair of the Committee and the Democratic Services Officer for the Committee's consideration. The Committee has considered a range and number of items in 2022-23.

2.2 The report includes:

- An introduction from the 2022-23 Chair;
- A summary of the membership, role and work of the committee; and

- An appendix comprising a retrospective work programme and summary of decisions for 2022-23.

2.3 The Committee is asked to consider any amendments and approve the report.

3. Alternative Options Considered

None.

4. Implications

4.1 Legal Implications

Effective Scrutiny arrangements form part of the governance framework of the Council.

4.2 Financial Implications

Travel expenses may be incurred for Councillors attending meetings.

4.3 Policy and Risk Implications

Not applicable.

4.4 Corporate Plan Implications

The Council's Corporate Plan sets out long term plans to make Selby District a great place to do business, enjoy life, make a difference, supported by the Council delivering great value. An effective scrutiny function is essential to fair and transparent decision making, which underpins the work of the Council.

4.5 Resource Implications

Not applicable.

4.6 Other Implications

Not applicable.

4.7 Equalities Impact Assessment

Not applicable.

5. Conclusion

5.1 The Committee is asked to approve the Draft Scrutiny Annual Report 2022-23 to comply with the requirement of Article 6 of the Constitution.

5.2 The Committee is further asked to delegate authority to the Democratic Services Officer, in consultation with the Chair, to update the appendix to the

Annual Report to reflect outcomes following the final meeting of the Committee.

6. Background Documents

None.

7. Appendices

Appendix A – Scrutiny Committee Draft Annual Report 2022-23

Contact Officer:

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Scrutiny Committee

Annual Report 2022-23

Introduction by Councillor Steve Shaw-Wright, Chair of Scrutiny Committee 2022-23



I am pleased to present the Scrutiny Committee’s Annual Report 2022-23, which sets out the work undertaken by the Committee over the course of the 2022-23 municipal year.

The Committee met seven times in 2022-23 and considered a range of different issues, details of which are set out later in Appendix A.

I would like to express my thanks to my fellow members of the Committee for their support and continued hard work through 2022-23.

Over the years of Selby District Council’s existence many people have contributed to the work and success of the Scrutiny Committee, including officers and external partner organisations. I would like to put on record my thanks to all of them.

The Scrutiny Committee

The Scrutiny Committee membership comprised the following members in 2022-23:

Conservative	Labour	Independent
A Lee	S Shaw-Wright (Chair)	J McCartney
J Chilvers	W Nichols (Vice Chair)	
R Sweeting		
K Ellis		
Substitutes		
J Mackman	P Welch	M McCartney
G Ashton	R Packham	

The Role of the Scrutiny Committee

Scrutiny was introduced by the Local Government Act 2000.

Selby District Council operates a Leader and Executive model, where the Executive is responsible for most day-to-day decisions. The role of the Scrutiny Committee is to scrutinise decisions and performance and to hold the Leader and Executive to account.

Scrutiny's main roles are:

- To scrutinise the performance of the Council and that of its partner organisations and other agencies delivering services within the Selby District.
- To exercise the Council's statutory obligations and powers in relation to Scrutiny.
- Exercise the right of call-in of decisions and recommendations made, but not yet implemented.
- To issue reports and make recommendations, where appropriate, and in relation to any matters listed above, for consideration by the Council, Executive or the relevant Committee of the Council.

2022-23 Work Programme

A summary of the Committee's work over the last year is set out below.

Conclusion

The Scrutiny Committee fulfilled its role through its work programme in 2022-23.

Councillor Steve Shaw-Wright
Chair of the Scrutiny Committee 2022-23

Date of Meeting	Topic	Discussion and Decision
30 June 2022	Update on Leisure Services Provision (Verbal)	<p>Members received a verbal update on the provision of leisure services, mainly covering the period January to March 2022. Members asked questions on several issues, including health and fitness memberships, the use of the leisure centre, fitness class attendance, fee levels and income, the effect of inflation and increased energy prices, staff pay and training for safety roles such as lifeguards.</p> <p>Officers explained that the use of the leisure centres for fitness classes and memberships had increased, which had improved the income levels, but these were not at profit levels yet. The repayment of the subsidy given due to the pandemic was expected at the end of Quarter 1 2022-23; as well as footfall the effects of inflation and increases in energy costs had impacted the financial position of leisure services. Public confidence in leisure services was still damaged due to the pandemic.</p> <p>It was further explained that Inspiring Healthy Lifestyles (IHL) were having trouble recruiting the number of lifeguards required due to the rates of pay and role requirements. Members noted that this was an issue being experienced not just in the Selby District but around the country. The Committee noted the update.</p>
	Annual Report 2021-22	<p>Members approved the Annual Report for 2021-22 and were asked to make any comments or suggestions as to how the format of the Committee's Annual Report could be improved for future years.</p>
	Work Programme 2022-23	<p>The Committee considered the 2022-23 work programme as presented in the agenda. Members agreed that going forward, items of priority for consideration were Covid-19 in Selby district</p>

		and housing voids.
	North Yorkshire Police, Fire and Crime Commissioner	<p>The North Yorkshire Police, Fire and Crime Commissioner (PFCC) was welcomed to the meeting and gave an update on her role and the work of the police and fire services in the county.</p> <p>The Committee discussed numerous issues with the PFCC, who gave updates on her recent work such as the development of the strategic Police and Crime Plan and Fire Plans, her focus on tackling the root causes of crime, precept consultations, a new victims centre in York, road safety, violence against women and girls and child protection.</p> <p>Members asked the PFCC questions about the provision of fire services in Selby, dealing with gypsies and travellers, neighbourhood policing, speed limits in the district, cross border drug dealing 'county lines', the provision of night Marshalls in Selby town and the waiting times and efficiency of both the 999 and 101 phone services.</p>
	Financial Results and Budget Exceptions Report Q4 - 2021-22	<p>Members were asked to consider and comment on the Council's financial and budget exceptions for Quarter 4 of the 2021-22 year. It was noted that after carry-forwards of £1,880.2k the full year revenue outturn in the general fund was a surplus of (£1,619k) driven primarily by favourable variances across a number of income streams. In the HRA, full year revenue outturn after carry-forwards of £18.6k was a (£645k) surplus for the HRA, with lower borrowing costs and bad debt provision offset by lower rents.</p> <p>The Committee were informed that the General Fund planned savings were £2k short of the (£184k) target. The £195k saving in the Housing Revenue Account for the housing system was not achieved this year as it was predicated on the implementation of</p>

		<p>phase 2 of the housing system which had been further delayed to next financial year.</p> <p>Officers explained that the capital programme was underspent by (£1,243k) at the year end, with £500k related to the General Fund. Members asked a number of questions and expressed some concerns in relation to budget carry forwards and their uses, P4G project delivery, the Transforming Cities Fund (TCF) and use of the new housing software. Officers explained that it had continued to be a difficult two years and as a result a significant amount of financial contingency had been made to protect against any issues caused by Covid-19 or Local Government Reorganisation (LGR). The Committee considered and noted the report.</p>
	<p>Treasury Management - Quarterly Update Q4 - 2021-22</p>	<p>The Committee heard that on average the Council's investments held in the NYCC investment pool totalled £82.11m over the year, at an average rate of 0.24% and earned interest of £201k (£136k allocated to the General Fund; £65k allocated to the HRA), which was £83k above the total annual budget. This exceeded the Q3 estimated return of £159k by £42k, an upturn in performance driven by the recent increases in Bank of England Base rate.</p> <p>Members noted that in addition to investments held in the pool, the council had £5.46m invested in property funds as at 31 March 2022. The funds achieved 3.46% revenue return and 17.39% capital gain over the course of the year. This resulted in revenue income of £173.0k to the end of Q4 and an 'unrealised' capital gain of £809.0k for the year. The funds were long term investments and changes in capital values were realised when the units in the funds were sold.</p> <p>The Committee acknowledged that long-term borrowing totalled £52.833m at 31 March 2022, (£1.6m relating to the General Fund; £51.233m relating to the HRA) and interest payments of £1.922m</p>

		<p>were paid in 2021/22, a saving of £218k against budget. The Council undertook no short-term borrowing in year.</p> <p>Members were informed that, looking ahead to 2022/23, investment returns were expected to continue to rise due to the recent increases in Bank Base Rate. Members noted the content of the report.</p>
29 September 2022	Update on Leisure Services Provision	<p>Members were provided with an update on the provision of leisure services, mainly covering the period April to August 2022.</p> <p>Members asked several questions to include increased energy prices, the reasons why gym memberships and attendance at the leisure centre had not returned to pre pandemic levels, and staff retention and pay. It was explained that increases in energy costs had impacted the financial position of leisure services, and that customer confidence in leisure services remained low due to the pandemic and the nature of leisure centres, where people were in close proximity to other users. Members noted the update.</p>
	Corporate Performance Report Quarter 4, 2021-22	<p>Members noted the performance information presented to them for Quarter 4 2021-22, which provided a progress update on delivery of the Council Plan 2020-2030.</p> <p>Officers summarised progress in Quarter 4, with 54% of KPIs reported showing improvement over the longer term or having maintained 100% performance, and 78% of KPIs reported were on target, with 9% of KPIs within acceptable tolerances.</p> <p>Discussion took place regarding the Councils housing stock classed as void and the length of time taken to refurbish and re-let some properties. Officers explained that there had been delays because of the pandemic, and it was often found that when the Council received properties back from tenancies an increasing number of the properties needed a full refurbishment, which took</p>

		longer. Members also noted that there had been significant pressure on Trade resources.
	Financial Results and Budget Exceptions - Quarter 1, 2022-23	Members noted that at the end of Quarter 1, current estimated full year revenue outturn estimates indicated surpluses of (£382k) for the General Fund (GF) and a £28k deficit for the Housing Revenue Account (HRA) before the pay award. It was further noted that should the pay award offer which was currently under consideration by the unions be accepted, it was anticipated that this would reduce the GF surplus to (£45k) and increase the HRA deficit to £184k. Officers explained that the main forecasted variances against the HRA deficit were rent collection forecasts which to date showed a £102k shortfall. The main driver being that void rates were higher than budget which were driven by the assumptions in the business plan. Members heard that this was mainly due to the poor condition the properties were left in when vacated and the resource available to bring them back in to use. The cost-of-living increases had also started to impact on collection rates, but this would be reviewed again at quarter 2 when more data was available for comparison. The Committee considered and noted the report.
	Treasury Management - Monitoring Report - Quarter 1, 2022-23	Members were asked to consider the Council's borrowing and investment activity (Treasury Management) for the period 1 April 2022 to 30 June 2022 and presented performance against the Prudential Indicators. Officers explained that on average the Council's investments held in the North Yorkshire County Council (NYCC) Investment pool totalled £83.5m over the quarter at an average rate of 0.78% and earned interest of £161.7k (£116.6k allocated to the General Fund; £45.0k allocated to the HRA) which was £123.5k above the year-to-date budget.

		<p>Members were informed that current performance trends indicated that forecast returns for the year could be in the region of £871.8k (£628.9k GF, £243.0k HRA) a total budget surplus of £719.4k. For the General Fund, any interest earned above a £350k threshold would be transferred to the Contingency Reserve. This figure was currently forecast to be £278.9k.</p> <p>Members noted that in addition to investments held in the pool, the council has £5.63m invested in property funds as at 30 June 2022. The funds have achieved a 2.93% revenue return and 3.13% capital gain over the course of the quarter. This resulted in revenue income of £40.5k to the end of Q1 and an 'unrealised' capital gain of £170.8k. The funds were long term investments and changes in capital values were realised when the units in the funds were sold.</p> <p>The Committee acknowledged that long-term borrowing totalled £52.833m at 30 June 2022, (£1.6m relating to the General Fund; £51.233m relating to the HRA), and interest payments of £1.917m were forecast to be paid in 2022-23, a saving of £59k against budget. The Council had no plans for any short-term borrowing for the year.</p> <p>The Committee considered and noted the content of the report.</p>
	Work Programme	<p>Members agreed that they wished to confirm the provisional date of Thursday 27 October 2022 as the date of the next Scrutiny Committee and requested that an officer from parking enforcement at North Yorkshire County Council be invited to attend to discuss the serious issue of on-street parking within the district.</p> <p>Members noted the work programme.</p>
27 October 2022	North Yorkshire Safeguarding Adults and Children Boards Annual Reports 2020-21	<p>Members were asked to note the content of the Annual Report for the North Yorkshire Safeguarding Adults Board (NYSAB), and the</p>

North Yorkshire Safeguarding Children Partnership (NYSCP) Independent Scrutineers Annual Report 2020-2021.

The Committee heard that a Section 11 and governance audit had been developed with the North Yorkshire Safeguarding Children's Partnership, City of York Safeguarding Adults Board and Safeguarding Children's Partnership; and there had been a review of the guidance which had been written for responding to concerns about Persons in a Position of trust (PiPoT). The Committee were informed that over the year of 2020-21, 3456 safeguarding concerns had been received, this showed a decrease of 23% from the previous year.

The Committee heard that the NYSCP was a statutory body, led by an Executive which carried co-ordination and accountability responsibilities under the 4 Priorities: a safe life, a happy family life, a healthy life: and achieving in life. It was noted that the Independent Scrutineers Annual report had identified that there were children and young people with special educational needs who required additional support beyond the resources available, and that there had been an increase in family poverty caused by adults' job uncertainty, leading to a need for more access to free school meals or other practical support.

Members asked a number of questions in relation to the use of acronyms within the report, what was being done to rectify the issue of low attendance at meetings, why there was no inclusion of statistics at a district level, and what actions were being taken to ensure that all carers were Disclosure and Barring Service (DBS) checked, to ensure that person's suitability to the job position. Finally, in terms of placing children into foster homes, it was queried what involvement the Board had in the process and with

		whom did the responsibility sit.
	<p>Update on the Council's Void Property Portfolio</p>	<p>Members received a comprehensive update on the current position in respect of void properties within the Council's residential property portfolio. It was explained that Selby District Council (SDC) currently owned circa 3,000 domestic properties across the district: with significant stock concentrations around the three main towns of Selby, Sherburn in Elmet and Tadcaster.</p> <p>The Committee were informed that there were three categories of voids, and each category was explained. The Committee noted that the Council currently had 87 void properties awaiting works, 12 completed voids ready for re-letting to prospective tenants, 1 completed void required for the resettlement programme, 2 specialist void properties being held for specialist adaptations: and 2 voids removed from the housing stock pending possible demolition and re-development.</p> <p>In terms of the Council's Key Performance Indicator's (KPI's), Members noted that at the end of quarter one of 2022-23, performance against all KPI's was significantly ahead of target and comparable to other providers in the sector; and the trend in performance had been one of improvement.</p> <p>The Committee raised concerns regarding the length of time that some properties were perceived to be empty with no visible works being undertaken. Members stated that they understood that the properties had to be brought up to a particular standard but felt that the work must be completed at a quicker pace to provide high quality, safe and affordable homes for people within the district who needed them. The officer concurred with Members and advised that officers were focussed on refurbishing the void properties as swiftly as possible, and that this was a key delivery ambition for the</p>

		Council.
	Work Programme	The Committee noted the 2022-23 work programme as presented in the agenda.
24 November 2022	Parking Enforcement in the Selby District	The Senior Traffic Management and Parking Engineer at North Yorkshire County Council attended the meeting remotely via Teams, to discuss the issue of on-street parking within the district, however due to technical difficulties the officer could not be heard by the Councillors in the Council Chamber; therefore, the item was abandoned.
	Corporate Performance Report Q1, 2022-23	<p>The Committee were asked to consider and comment on the performance information presented to them for Quarter 1, 2022-23. Officers summarised progress in Quarter 1, with 70% of KPIs reported showing improvement over the longer term or having maintained 100% performance, and 78% of KPIs reported were on target, with 9% of KPIs within acceptable tolerances.</p> <p>The Chair queried what the projected performance figures were expected to look like for the Council up to Vesting Day in March 2023. The officer confirmed that there was significant pressure in terms of resources, with a number of vacant posts and significant time taken out of the normal working day for officers to contribute to the numerous local government review (LGR) workstreams. However, services continued to focus on Council priorities such as those presented in the report.</p> <p>Queries were raised in relation to the performance of Stage 2 corporate complaints response times and the average days staff sickness figures. The officer explained that the number of Stage 2 complaints was so small, that it took just one complaint not to meet</p>

		<p>the target response date to distort the final figures. In terms of the rise in the sickness figures, it was explained that as all staff had worked from home during the Covid lockdowns, the sickness figures had to some extent been masked, and during this period staff lost immunity so were consequently susceptible to more infections at present. However, Members were assured that sickness absence was being actively managed.</p> <p>Members requested an update on the Selby Local Plan consultation which had ended in October 2022, the Planning Policy Manager explained that the team were currently reviewing comments and were on track to present a report to Executive in February 2023 on the next steps for the Local Plan.</p> <p>In relation to Empty Homes and the part funded programme by Homes England to acquire 10 empty homes, the Committee queried if work to identify further opportunities to increase the Council's affordable housing portfolio had enabled SDC to secure any properties; and if there was a timeframe for how long the Council spent in negotiations for a particular property.</p>
	<p>Section 106 Agreements and Community Infrastructure Levy (CIL) Monies</p>	<p>The officer explained that the Infrastructure Funding Statement (IFS) 2020-21 was an annual report which provided a summary of all developer contributions relating to Section 106 agreements (S106) and the Community Infrastructure Levy (CIL) for a given financial year.</p> <p>Discussion took place around the significant S106 commuted sums that the Council was currently holding for the development or acquisition of off-site affordable housing, and the 'backstop' date by which the funds must be expended, or the monies returned to the relevant developer. In response to a query regarding whether the S106 monies could be spent in the Selby District after Vesting Day in 2023, it was confirmed that the S106 monies could be used</p>

		<p>within Selby District as this was specified in the relevant legal agreements, however the Community Infrastructure Levy (CIL) could not and would therefore transfer over to North Yorkshire Council on the 1 April 2023. Discussions were ongoing in relation to whether monies would be ring fenced to the area in which they were collected.</p>
	<p>Work Programme</p>	<p>The Committee considered the 2021-22 work programme. Members agreed to the cancellation of the provisional date held in the Committee Calendar for Scrutiny Committee on the 15 December 2022.</p>
<p>19 January 2023</p>	<p>North Yorkshire Safeguarding Adults and Children Boards Annual Reports 2021-22</p>	<p>The Committee heard that the aim for the North Yorkshire Safeguarding Adults Board (NYSAB) was to reinforce the message that keeping people safe in our communities during a pandemic was everyone's business. Other priorities for the NYSAB included homelessness, preparing for the introduction of the Liberty Protection Safeguards (LPS), changes in the Integrated Care Systems (ICS), the Local Government Re-organisation (LGR); and creating a culture of shared learning to enable partner agencies to continue to work together to keep adults in North Yorkshire safe from harm, abuse and neglect.</p> <p>In respect of the North Yorkshire Safeguarding Children Partnership (NYSCP) Independent Scrutineers Annual Report, the Committee were informed that the priorities moving forward were focussed on the development of the NYSCP website to support the broader focus on the BYINY priorities, access to the information, and seeking to develop the way feedback from frontline practice shaped the work of the group.</p>

		<p>In terms of the Selby Local Safeguarding Partnership (LSP), it had been agreed that the local priorities for further development would be domestic abuse and both child and adult exploitation, predominantly around online safety.</p> <p>Members noted the two Annual Reports.</p>
	<p>Update on Leisure Services Provision</p>	<p>Members noted the quarterly update on the provision of leisure services, covering the period April to December 2022. It was confirmed that there had been a positive trend in terms of gym membership and attendance at the leisure centre but that the year on year performance figures did indicate utilisation of the facilities still remained below pre pandemic levels. The figures were attributed to a number of factors to include levels of inflation, utility costs, and households with less disposable money to spend on leisure activities, which all impacted on the service.</p> <p>Members appreciated the difficulties being felt, the Chair stated that the issue of low attendance figures was County wide, and not just at leisure facilities but also at theatres and other facilities where people were in close proximity to other users.</p>
	<p>Corporate Performance Report, Q2 – 2022-23</p>	<p>Officers summarised progress in Quarter 2, with 61% of KPIs reported showing improvement over the longer term, and 78% of KPIs reported were on target.</p> <p>A query was raised in relation to the Council's housing revenue account and the additional funding requirements which had been presented to full Council at the meeting held on Tuesday 17 January 2023. A Member commented that they had heard a news bulletin run by Radio York earlier in the afternoon of the meeting. Radio York had reported that Selby District Council were to reduce the amount of money to be spent on housing repairs, while increasing the amount of money spent on Void properties, and it</p>

	was queried if the figures quoted by Radio York were accurate. The officer stated that they would speak with the officers concerned to ensure that the radio station was contacted, and the correct monetary information supplied.
Financial Results and Budget Exceptions, Q2 – 2022-23	The Chair requested that the item be deferred to the next meeting of the Scrutiny Committee.
Treasury Management Monitoring Report, Q2 – 2022-23	The Chair requested that the item be deferred to the next meeting of the Scrutiny Committee.
Director of Public Health	<p>The Director of Public Health asked the Committee to consider and note the content of the 2021-22 Director of Public Health Annual Report: lessons learned from the Covid-19 pandemic, with the report focusing on the broader experiences of what individuals and communities across North Yorkshire had lived through during the Covid-19 pandemic, the wider impacts felt by communities; and the lessons to be learned from these for the future.</p> <p>Members noted that communications and cascading the messages out to the public had played a key part, and that the mantra had been hands, face, space. The vaccination programme had also played a critical part in moving forward and allowing the freedoms that the public enjoyed today, and that it was not only about protecting communities but also about improving health, the quality of life and having a healthy life expectancy.</p> <p>Members acknowledged that the pandemic had brought out the best qualities in people and that the local community had come together to support each other during the pandemic.</p>

**Yorkshire Wildlife Trust - Barlow Common
Annual Report 2020-2021 and the Wildlife
Habitat Protection Trust - Hambleton
Hough Annual Report 2020-2021**

The Chair welcomed to the meeting David Powell from the Yorkshire Wildlife Trust (YWT) and Martin and Craig Blakey from the Wildlife Habitat Protection Trust (WHPT).

Mr Powell advised Members that he had taken over the management of Barlow Common in April 2022, since that time he had been writing the new ten-year Management Plan, which would come into force from April 2023. Members heard that the new Plan had a more holistic approach to the management at the site which aimed to support and boost some of the species that had been found to be present at Barlow Common. It was noted that the site benefitted from a dedicated group of volunteers who had provided 449 hours of volunteer time in the past ten months.

Members heard that the YWT were working to promote and encourage the re-introduction of school visits as the site was important for educational purposes, along with exploring different funding options to help make better, sustainable use of the visitor centre building.

The Chair stated that he visited Barlow Common regularly and he felt that the site had improved noticeably.

In terms of Hambleton Hough, the Committee were informed that over the past 12 months the WHPT had concentrated its efforts on planting 4000 new trees and putting measures in place to control bracken and undergrowth to allow the new trees to grow and mature unhindered. In April 2022 a large section of Hambleton Hough had been destroyed by fire, however Members were pleased to hear that the site had since been re-planted and re-staked. Moving forward the WHPT would be monitoring the site, providing regular maintenance of the woodland to ensure all the paths were clear; and replacing any trees that did not survive the replanting.

		Members felt that Hambleton Hough was a lovely place which local people could reach easily by bicycle, with their families, for a cost-free day out.
	Work Programme	The Committee agreed that the provisional meeting on the 16 February 2023 be confirmed in the Committee calendar.
16 February 2023	Financial Results and Budget Exceptions, Q2 – 2022-23	Members noted that at the end of Quarter 2, current estimated full year revenue outturn estimates indicated surpluses of (£371k) for the General Fund (GF) and (£68k) for the Housing Revenue Account (HRA); these figures included the proposed pay award. The capital programme showed an underspend at the end of Quarter 2. The General Fund programme had two projects which had seen delays, these resulted in a £500k in year underspend, with the projects expected to be undertaken in 2023-24. Officers explained that the key forecasted variances were mainly as a result of the return on Council investment income which had performed positively when compared to the budgets for the year. In addition, an expected saving of £195k in the HRA which would have been generated from the implementation of the housing system would now not be achieved in year, due to the timing of the implementation of phase two of the project.
	Treasury Management Monitoring Report, Q2 – 2022-23	Officers explained that on average the Council's investments held in the North Yorkshire County Council (NYCC) Investment pool totalled £85.9m over the quarter at an average rate of 1.37% and earned interest of £296.5k. The total interest earned to the end of September 2023 stood at £458.2 (£330.5k allocated to the General Fund; £127.7k allocated to the HRA) which was £382.0k above the year-to-date budget. Members were informed that current performance trends indicated

		that forecast returns for the year could be in the region of £1,189.3k (£857.9k GF, £331.4k HRA) a total budget surplus of £1,036.8k. Members noted that in addition to investments held in the pool, the council had £5.34m invested in property funds as at 30 September 2022. The funds had achieved a 3.08% revenue return and 2.20% capital loss over the course of the year. This resulted in revenue income of £84.5k to the end of Q2 and an 'unrealised' capital loss of £120.2k.
	Work Programme	The Committee noted the 2022-23 work programme as presented in the agenda.
	The following items are due to be considered at the final meeting of the Scrutiny Committee:	
23 March 2023	Blue Light Services – Police and Fire Services and Yorkshire Ambulance Service (YAS)	
	Financial Results and Budget Exceptions, Q3 – 2022-23	
	Treasury Management Monitoring Report, Q3 – 2022-23	
	Corporate Performance Report, Q3 – 2022-23	
	Final Annual Report of the Selby District Council Scrutiny Committee 2022-23	

	Work Programme	
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Scrutiny Committee Work Plan for 2022-23

Please note that any items 'called in' will be considered at the next available meeting. Councillor Call for Action will also be considered at the next available meeting. **PROVISIONAL DATES FOR 2022-23** – 27 October 2022, 15 December 2022, 16 February 2023

Date of meeting	Topic	Action required
30 June 2022	North Yorkshire PFCC	<p>To invite the PFCC to a meeting of the Committee to hear about forthcoming plans.</p> <p>Topics suggested by Members so far:</p> <ul style="list-style-type: none"> - Cheap car/mobile home battery chargers that can go wrong and have caused a serious fire in Hensall. - Plans for fighting crime - Plans for increase in police numbers <p><i>Following by-election on 25 November 2021, the new PFCC will be invited to this meeting.</i></p> <p><i>Update at 13.1.21 - PFCC has requested May or June (which would take us into the 2022-23 municipal year) to accommodate finalising the Police and Crime Plan along with the Fire and Rescue Service Plan.</i></p> <p><i>PFCC's office confirmed 30 June 2022 available (2.2.22) – Members would like a date earlier than this.</i></p> <p><i>Email to PFCC office - 30 June 2022 still acceptable for PFCC.</i></p>
	Annual Report 2021-22	To consider and approve the Scrutiny Committee Annual report for 2021-22.

	Work Programme 2022-23	To consider the Scrutiny Committee's Work Programme for 2022-23.
	Treasury Management Monitoring Report – Q4 2021-22	To consider the Council's Treasury Management Activity for Q4 and the performance against the prudential indicators. Q3 report scheduled for April meeting superseded by this item.
	Financial Results and Budget Exceptions – Q4 2021-22	To consider the financial results and budget exceptions report for Q4. This report now also includes the Programme for Growth quarterly update. Q3 report scheduled for April meeting superseded by this item.
	Update on Leisure Services Provision	To receive a short verbal update on the leisure services provision in the district, as requested at the meeting of the committee on 1 March 2022; more detailed information will be provided at September 2022 meeting.
29 September 2022	Work Programme 2022-23	To consider the Scrutiny Committee's Work Programme for 2022-23.
	Update on Leisure Services Provision	To receive an update on the leisure services provision in the district, as requested at the meeting of the committee on 1 March 2022.
	Corporate Performance Report Q4 2021-22	To provide a progress update on delivery of the Council's Corporate Plan as measured by a combination of progress against priority projects/high level actions and performance against key performance indicators.
	Financial Results and Budget Exceptions – Q1 2022-23	To consider the financial results and budget exceptions report for Q1. This report now also includes the Programme for Growth quarterly update.

	Treasury Management - Monitoring Report – Q1 2022-23	To consider the Council's Treasury Management Activity for Q1 and the performance against the prudential indicators.
27 October 2022	North Yorkshire Safeguarding Adults and Children Boards Annual Reports 2020-21	To consider the annual reports of the North Yorkshire Safeguarding Adults and Children Boards for 2020-21.
	Housing and Property Services - Presentation	<p>To cover numerous matters to include:</p> <ul style="list-style-type: none"> - Progress of void property repairs and lettings over past 3 years; - Breakdown of void property figures, i.e., how many empty/void SDC properties there were in the district; - Inclusion of team contact details on letters to residents; - Provision of thermostatic controls in SDC properties to enable residents to control heating (important due to rising gas and electricity costs) - Details of housing policies for addressing anti-social behaviour (i.e., anti-social behaviour policy), untidy gardens, etc., and figures and details of actions taken to deal with the issues; - Tenancy agreements, how the introductory tenancy system works to assess the suitability of new tenants in SDC housing, i.e., liaising with NY Police and adult and children's services at NYCC. - Provision of 1-bedroom bungalows and how many tenants needed them, if they could be altered to 2-bedroom which were in greater demand. <p>Officers emailed May 2022 to check the above acceptable; after summer proposed.</p>
	Work Programme 2022-23	To consider the Scrutiny Committee's Work Programme for 2022-23.

24 November 2022	On-Street Parking Enforcement in the District	Members requested that an officer from parking enforcement attend to discuss the serious issue of on-street parking within the district.
	Corporate Performance Report Q1 2022-23	To provide a progress update on delivery of the Council's Corporate Plan as measured by a combination of progress against priority projects/high level actions and performance against key performance indicators.
	S106 and CIL Monies	To examine the use and breakdown of CIL and S106 monies in the district.
	Work Programme 2022-23	To consider the Scrutiny Committee's Work Programme for 2022-23.
19 January 2023	Work Programme 2022-23	To consider the Scrutiny Committee's Work Programme for 2022-23.
	North Yorkshire Safeguarding Adults and Children Boards Annual Reports 2021-22	To consider the annual report of the North Yorkshire Safeguarding Adults and Children Boards for 2021-22.
	Update on Leisure Services Provision	To receive an update on the leisure services provision in the district, as requested at the meeting of the committee on 1 March 2022.
	Corporate Performance Report Q2 2022-23	To provide a progress update on delivery of the Council's Corporate Plan as measured by a combination of progress against priority projects/high level actions and performance against key performance indicators.
	Financial Results and Budget Exceptions – Q2	To consider the financial results and budget exceptions report for

	2022-23	Q2. This report now also includes the Programme for Growth quarterly update.
	Treasury Management - Monitoring Report – Q2 2022-23	To consider the Council's Treasury Management Activity for Q2 and the performance against the prudential indicators.
	Director of Public Health (Including Annual Report 2021-22)	To invite the Director of Public Health for North Yorkshire to the meeting and ask them to present the annual reports for 2021-22.
	Barlow Common and Hambleton Hough Annual Reports 2021-22 – Yorkshire Wildlife Trust and Wildlife Habitat Protection Trust	To consider the annual reports by the Yorkshire Wildlife Trust and Wildlife Habitat Protection Trust for Barlow Common (YWT) and Hambleton Hough (WHPT).
16 February 2023	Financial Results and Budget Exceptions – Q2 2022-23	To consider the financial results and budget exceptions report for Q2. This report now also includes the Programme for Growth quarterly update.
	Treasury Management - Monitoring Report – Q2 2022-23	To consider the Council's Treasury Management Activity for Q2 and the performance against the prudential indicators.
23 March 2023	Treasury Management - Monitoring Report – Q3 2022-23	To consider the Council's Treasury Management Activity for Q3 and the performance against the prudential indicators.
	Financial Results and Budget Exceptions – Q3 2022-23	To consider the financial results and budget exceptions report for Q3. This report now also includes the Programme for Growth quarterly update.
	Blue Light Services - Police and Fire Services, and Yorkshire Ambulance Service (YAS)	Representatives from North Yorkshire Fire and Rescue Service, North Yorkshire Police and YAS NHS Trust will be in attendance.
	Corporate Performance Report – Q3 2022-23	To provide a progress update on delivery of the Council's Corporate Plan as measured by a combination of progress against priority projects/high level actions and performance against key performance indicators.

	Final Annual Report of the Selby District Council Scrutiny Committee 2022-23	To agree the final report of the Scrutiny Committee before local government reorganisation to a North Yorkshire Unitary Council from 1 April 2023.
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Other issues to be added to the work plan as appropriate in 2022-23; Members need to indicate which are priorities as there a numerous suggestion.

Issue	Details	When?
Provision of Dentistry in Selby District	<p>To explore and evaluate the provision of NHS dentistry services in Selby District. <i>Suggested by the Chair of Policy Review Committee in 2021.</i></p> <p>Attendance had been confirmed (in April) from:</p> <ul style="list-style-type: none"> - Ruth Stockdale, Network and Engagement Officer, Healthwatch North Yorkshire <p>TBC:</p> <ul style="list-style-type: none"> - Deborah Pattinson (Dental Commissioning Lead – Yorkshire and the Humber) (or her manager) – no response received. - BDA North Yorkshire rep – no response received. - Invitation also sent to Elmet Dental Care – unable to attend. 	Original date of 11 April 2022, meeting cancelled at request of Chair. To be rearranged in 2022-23.
Public Transport in Selby District	Invite representatives from Arriva, National Rail etc. to discuss public transport in the district.	TBC
Public Engagement	To look at the Council's public engagement. May not have time before LGR? Remove from work programme?	TBC

Loneliness	Possible future theme for the Committee to consider, older and younger people. Unlikely to have time before LGR? Remove from work programme?	TBC
Safety Advisory Group	Suggested as a future topic at mid-cycle briefing; what they do, who is involved, how they offer advice to groups and what advice they offer. Unlikely to have time before LGR; remove from work programme?	TBC
Community Partnerships	Was provisionally due for consideration in April 2020 but cancelled due to Covid-19. For Members to consider when they would like this to come to Committee and what specific aspects they want to consider. Unlikely to have time before LGR; remove from work programme?	TBC
Industrial Units	<p>Industrial Units for rent owned by the Council require upgrading and improvements, currently void/empty and not generating income. Added to work programme following 13 August 2020 meeting. Also referred to Scrutiny Committee as a matter for consideration from Audit and Governance Committee who, when they met in January 2021, suggested that they wished to do a 'deep dive' into industrial units within the district. Suggested as a hybrid meeting of all three committees (Audit and Governance, Policy Review and Scrutiny Committee).</p> <p>Officers have advised that the Council was working with an energy assessor to determine the extent of works required to bring the industrial units to a position where they will comply with regulations to enable them to be let once more. No precise timescale for completion of assessment as yet, would need this information before being able to commit to a specific date; anticipate April</p>	June 2022 to Policy Review

	<p>likely to be preferable.</p> <p>Information report to be brought to Policy Review Committee in June 2022 as next step. From there consider if cross-committee work or should just be taken forward by Policy Review or Scrutiny.</p>	
Nigel Adams MP	<p>At the meeting of the Scrutiny Committee in October 2021, it was suggested by Members that attendance of the Selby and Ainsty MP, Nigel Adams, be combined with a meeting of North Yorkshire County Council's Selby and Ainsty Area Constituency Committee. Officers have contacted NYCC to enquire as to this arrangement. The next realistic date of the Selby and Ainsty Area Committee that Nigel Adams MP could attend would be in June 2022, as the April 2022 meeting of the Area Committee will be in the midst of purdah.</p> <p>Asked NYCC if Scrutiny Committee Members can attend Selby and Ainsty Area Committee and are permitted to speak. Ask questions as Area Committee members would.</p> <p>30.6.22 - Area Committee no longer asking NA to attend in person; written reports requested instead. Attendance will need to be arranged at Selby separately.</p>	Possibly September 2022 jointly with Selby and Ainsty Area Committee
Education in Selby District	<p>Originally planned for the 2021-22 year in March 2022 but moved to the 2022-23 year as NYCC have requested that the meeting take place after the May 2022 elections, as 31 May is within the pre-election period.</p> <p>As a result, the Chair was consulted and agreed that this item should be moved to the 2022-23 year.</p>	DATE TBC

	<p>The following should be invited to this meeting when rearranged in 2022-23: Selby College (Principal or Vice Principal), Scunthorpe College, Pontefract College, York College, Ebor Academy Trust, Hope Learning Trust York, NYCC Education Services, Hope Sentamu Learning Trust. Also invite Ward Members for Barlby to the future meeting.</p>	
Visit to Barlow Common and Hambleton Hough	<p>Following consideration of BC and HH Annual Reports at January 2022 meeting, Members asked that a visit be arranged for the committee to both sites to view the work being undertaken. Invite reps from Yorkshire Wildlife Trust (David Craven) and Wildlife Habitat Protection Trust (Martin Blakey) for Barlow Common (YWT) and Hambleton Hough (WHPT).</p>	Summer 2022

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